

**MINISTRY OF WATER SUPPLY**  
**NATIONAL WATER SUPPLY & DRAINAGE BOARD**

**REGISTRATION OF SUPPLIERS - 2022**  
**GOODS AND SERVICES**

Applications are invited from reputed manufacturers or their accredited agents and authorized dealers/ Suppliers who wish to register themselves with the National Water Supply & Drainage Board for the supply of undermentioned goods and services during the year 2022.

<b>DESCRIPTION</b>	<b>GROUP</b>
<b>PIPES &amp; SPECIALS</b>	
Brass – Stop Cocks, ferrules, Gate Valves etc. and Gunmetal - Ferrules etc.	11
CI (Cast Iron Pipes & Fittings, Valves, Couplings, Adaptors)	12
DI (Ductile Iron Pipes & Fittings, Valves, Coupling, Adaptors & Repair Clamps)	13
GI (Galvanized Iron Pipes & Fittings, Flanges)	14
HDPE (Pipes & Fittings)	15
Alkethine Pipe	16
Meters (Water meters, Flow meters)	17
PVC pipes & Fittings, Ball Cocks, Solvent Cement	18
Stainless Steel Pipes & Fittings	19
Steel Pipes & Fittings	20
<b>STATIONERY</b>	
Computer Consumables (CD's, Ribbons, Cartridges, Toners)	21
Office and General Stationery /Papers (Computers, Photocopies) Pens, Clips, Punchers, Staplers, Toners, Master roles, etc.	22
Stationery for Planning & Design /Plan printing paper, P/P Toner, Tracing Paper	23
<b>EQUIPMENT</b>	
Kitchen Utensils (Crockery, Cutlery, Water Filters, Cups & Saucers, Glasses, Scales etc.)	24
Office Equipment (Postal Franking Machines, Type writers, Spiral Binders, Roneo/ Duplicating Machines, Photocopiers, Fax Machines, Overhead Projectors)	25
Survey Instruments, GPS	26
<b>BUILDING CONSTRUCTION AND HARDWARE</b>	
Building Materials (Plastic Water Tanks, Bricks, Cement, Sand, Metal, Asbestos Sheets/ Galvanized Sheets, Paint and Paint brushes etc.)	27
Sanitaryware (Wash basins, Taps, Commodes & Cisterns, Tiles etc.)	28
Timber Materials (Rafters, Planks, Joists, Reefers)	29
Construction Equipment (Wheel barrows, hand carts, scaffoldings and Ladders etc.)	30
Bolts & Nuts, M.S. Sheets, Tor Steels, Tarpaulin etc.	31
Safety Equipment, Fire Extinguishers, Gloves, Helmets, Raincoats, Gum Boots, Masks, Road Marker Tapes, Traffic Cones etc.	32
<b>ELECTRICAL, ELECTRONIC AND IT EQUIPMENTS</b>	
Air Conditioners	33
Electrical (Refrigerators, Generators, Kettles, Heaters, Water Boilers, Vacuum Cleaner, Electrical wires, Electrical panel Board Instruments and other Accessories)	34
Electronic (Calculators, Adding Machines, Cash Registers, Finger Print Machine etc.)	35
Telecommunication Equipment (Telephone systems, Mobile Phones and Key Telephones etc.)	36
Computer, Computer Peripherals (Printers, UPS), Servers, Software, Networking, Audio Visual, CCTV Camera system etc.	37

<b>TOOLS</b>	
Mechanical - Welding Equipment & Accessories Grinders, Diamond Cutting tool, Brush Cutters, Adjustable spanners Transmission Jacks, pipe wrenches, Bench wise etc.)	38
Electrical - (Hammer, Drills & Accessories, Cutting Pliers, Electronic - (Pneumatic, Screwdrivers , Soldering irons, disordering Tools etc. )	39
<b>LABORATORY EQUIPMENT, CHEMICAL &amp; UTILITIES</b>	
Filter Media - Graded Sand and Pebbles etc.	40
Laboratory Chemicals & Equipment	41
Water Treatment Chemicals (Aluminium Sulphate, Bleaching powder, Hydrated Lime, Bentonite Clay, Poly Aluminium Chloride, Activated Carbon, Polymer and Potassium Permanganate)	42
<b>VEHICLES &amp; MACHINERY, AUTOMOBILES</b>	
Automobile Batteries	43
Machinery Equipment & Material Handling Equipment & Spares	44
Motor Spares & Accessories	45
Tyres & Tubes for vehicles	46
Engine Oil, Lubricants –Greese etc.	47
<b>PUMPS, MOTORS &amp; SPARES</b>	
Pumps & water purification equipment, Spares for water pumps and bearings, Pressure Guage	48
Hand Pumps and spares for hand pumps	49
<b>GENERAL PURPOSE</b>	
Rubber Products - Packing, Rings, Hoses etc.	50
Textile - Dusters & Towels/ Flags etc.	51
Toiletries (Soap, Disinfectants, etc.)	52
<b>FURNITURE &amp; FITTINGS</b>	
Furniture (Wooden) - Tables /Chairs/ Cupboards/ File Racks etc.	53
Furniture (Steel, Plastic & Fiber Glass) - Tables/Chairs, Cupboards/Cabinets etc.	54
<b>SERVICES</b>	
Building Construction/ Repair/ Maintenance Work	55
Name Board Printing	56
Welding Work	57
Painting and Interior Décor (Vertical Blinds & Curtains etc.)	58
Light Weight Aluminum work (Partition work, Exterior Cladding Work,Enclosures, Doors,Windows etc.)	59
Hiring of Passenger Vehicles	60
Hire of Heavy Machinery (Back-hoes, Bull-dozers, Water bowsers)	61
Printing of Water Bills, Computer Printing Stationery etc.	62
Printing and Allied Services	63
Supply of Labour / Janitorial Service	64
Surveying (Services)	65
Civil Engineering Work (Laying of pipes in water supply & sewerage work, Construction of roads)	66
Vehicle- Repairs/Services/AC Repair/Cushion work	67
<b>CONDITIONS</b>	
<ol style="list-style-type: none"> <li>Suppliers/ authorized dealers who are already registered with the Board should re-apply for registration.</li> <li>Only those authorized dealers/suppliers who have been operating in their respective fields for at least one year should apply for registration.</li> <li>A registration fee of Rs.2,000/= for the first group and Rs. 1,000/= fee each additional group plus 8% VAT for the total amount should be paid.</li> <li>Application forms should accompany a non-refundable fee as per the above by cash or Bank draft (valid for 90 days) in favour of "Chairman, National Water Supply &amp; Drainage Board". Cheques or money orders will not be accepted. (Office hrs. 9.00 hrs. – 12.00 hrs. and from 13.00 hrs. – 15.00 hrs.)</li> </ol>	

5. Quotation for suppliers will be called as and when necessary from the Registered Suppliers. The registration dose not bind this organization to invite bids only from the Registered Suppliers. Registered service oriented suppliers will be graded subsequently. The grading will be done based on the Suppliers after ascertaining their credentials in the respective field of supply.
6. Name of Suppliers/Contractors who fail to make supplies in conformity with our requirements will be deleted from the Register of Suppliers without notice. Copy of Business Registration Certificate/Memorandum of understanding should be attached along with the additional information called for from 1 to 3.
7. Applicants are advised to apply on a self-prepared application form as per specimen below.
8. NWSDB reserves the right to accept or reject any application after evaluating the applications received before closing date. Evaluation will be based on details and additional information submitted along with the application.

**ADDITIONAL INFORMATION REQUIRED**

1. Award letter/ Purchase order details with regard to your current supplies & services for the last three years.
2. Any other supporting details of goods & services proposed
3. If you are a sole agent representing the foreign principal/manufacturer, please attach a copy of authorization letter from the principal.

**APPLICATION FOR REGISTRATION OF SUPPLIERS – YEAR 2022**

Specimen Application Form

Description	Group	Reg. Fee (Rs.)
.....	.....	.....
.....	.....	.....
.....	.....	.....
1) Name of Organization	: .....	.....
2) Business Address	: .....	.....
	.....	.....
3) Main Line of Business	: .....	.....
4) No. of years experience in this Business	: .....	.....
5) Details of supplies made to NWS&DB during the year 2020/2021	: .....	.....
6) Name of the state organizations to which your supplies were made during the year 2019/2020	: .....	.....
7) Indicate the name of your other Clients	: .....	.....
8) Names of the Auditors	: .....	.....
9) Period of Credit allowed	: .....	.....
10) Business Registration No.	: .....	.....
11) Telephone & Fax	: .....	.....
12) Email Address	: .....	.....
13) Contact Person	: .....	.....
14) Signature & Seal	: .....	.....

Applications should be addressed to the Deputy General Manager (Supplies & MM), National Water Supply & Drainage Board, Galle Road, Ratmalana to reach under registered post on or before **15.03.2022**. Envelopes containing the application should be marked “**REGISTRATION OF SUPPLIERS – YEAR 2022**” on top left hand corner. Any inquiry regarding this can be made through Tel. No. **0112-635886**.

**Chairman**  
**National Water Supply & Drainage Board**  
**Galle Road**  
**Ratmalana**

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**General Manager**  
**National Water Supply & Drainage Board**  
**Galle Road**  
**Ratmalana**

