

REF. NO. PQ/DI Valves/Ver 2

Revised on 22-01-2024

**GOVERNMENT OF THE DEMOCRATIC SOCIALIST
REPUBLIC OF SRI LANKA**

**MINISTRY OF WATER SUPPLY AND ESTATE
INFRASTRUCTURE DEVELOPMENT**

NATIONAL WATER SUPPLY AND DRAINAGE BOARD

PRE-QUALIFICATION OF MANUFACTURERS

FOR

SUPPLY OF DI VALVES

DOCUMENT NO. PQ/DI VALVES/NWSDB/2024/01

Revised on 22-01-2024

**NATIONAL WATER SUPPLY AND DRAINAGE BOARD
GALLE ROAD, RATMALANA,
SRI LANKA.**

JANUARY 2024

DOCUMENT ISSUANCE CERTIFICATE
(To be filled at the time of issue by the authorized officer to issue)

1. Standard Specimen Document Number:
2. Pre-Qualification Document Number: PQ/DI Valves/Ver 2
3. a) Issued to:
- b) Address:
-
- c) Telephone Number:
- d) Facsimile Number:
4. a) Tender Fee : Rs. Received in Cash/Bank Draft
- b) Receipt/Bank Draft Number
5. Number of Copies issued :
6. Number of cancelled copies issued :
7. Cancelled copy fee Rs..... Received/Not received (In cash/Bank Draft)
8. Accredited Agent's Business Registration No:
9. a) Issuing Officer :
- b) Designation :
- c) Signature :
10. Place of Issue :
11. Seal :
12. Date : Time :

**PRE – QUALIFICATION OF MANUFACTURERS FOR
SUPPLY OF DI VALVES
PRE-QUALIFICATION DOCUMENT NO. PQ/DI VALVES/NWSDB/2024/01
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SECTION I
LETTER OF INVITATION

**MINISTRY OF WATER SUPPLY AND ESTATE INFRASTRUCTURE
DEVELOPMENT**

NATIONAL WATER SUPPLY AND DRAINAGE BOARD

**PRE-QUALIFICATION OF MANUFACTURERS FOR
SUPPLY OF DI VALVES
PRE-QUALIFICATION DOCUMENT NO. PQ/DI VALVES/NWSDB/2024/01**

LETTER OF INVITATION

1. The National Water Supply and Drainage Board, Galle Road, Ratmalana, Sri Lanka intends to pre-qualify manufacturers for the Supply of DI Valves in order to maintain a list of pre-qualified manufacturers. The NWSDB intends to obtain DI Valves from manufacturers whose products conform to relevant standards.

Once the pre-qualified list is finalized the National Water Supply and Drainage Board will invite bids for the procurement of DI valves only from the pre-qualified list of manufacturers for the next 02 years. These manufacturers shall be audited by the NWSDB in every 02 years in order to ensure that they maintain NWSDB requirements.

The applicant shall be the valve manufacturer essentially.

Pre-qualification will be opened to manufacturers who can demonstrate their experience, technical capability and financial capacity to the prescribed qualifications.

2. Pre-qualification of manufacturers shall be carried out for the following categories.

Category (A) : Valves of 300mm diameter & above

Category (B) : Valves below 300 mm diameter

Category (A)

- a). Sluice valve
 - i) Manual operated valve
 - ii) Motorized valve
 - iii) Pneumatic valve

- b). Butterfly valve
 - i) Manual operated valve
 - ii) Motorized valve
 - iii) Pneumatic valve

Category (B)

- a). Sluice valve
- b). Butterfly valve
- c).
 - (i) Single orifice air valve
 - (ii) Single large orifice air valve
 - (iii) Double orifice air valve

3. Manufacturer/s shall have the following requirements and shall submit the documentary proof as indicated herein;
 - 3.1. Valid ISO 9001: 2015, Quality Management System Certificate from an accredited agency that is a member of the International Accreditation Forum (IAF). The certificate should indicate its applicability for each type of valve. The factory locations shall be indicated in the certificate. The certificate shall be for the particular factory of products they manufacture on the above categories.
 - 3.2. All valves manufacturing factories shall be pre-qualified separately.
 - 3.3. Production Capability to manufacture DI valves to the standards referred to below or to equivalent standards shall be established.
 - 3.4. Manufacturers shall submit two sets of detailed original catalogs/Technical literature of their valves together with a soft copy.
 - 3.5. The following standards are specified for DI valves; (Refer to **Section 06** for more details related to required standards).
Following Product conformity certificates issued by an accredited agency which is a member of the International Accreditation Forum (IAF)

S/N	Valve Categories	Required standard code & and year
01	DI Gate Valves	<i>Conformity:</i> BSEN 5163 – 1 :2004 BSEN 5163 – 2 :2004 <i>Fitness:</i> BSEN 1074- 1 :2000 BSEN 1074- 2 :2000
02	DI Butterfly Valves	<i>Conformity:</i> BSEN 593:2017 <i>Fitness:</i> BSEN 1074- 1 :2000 BSEN 1074- 2 :2000
03	DI Check Valves	<i>Conformity:</i> BSEN 1074- 3 :2000 and <i>Fitness:</i> BSEN 1074- 1 :2000
04	DI Air Valves	<i>Conformity:</i> BSEN 1074- 4 :2000 and <i>Fitness:</i> BSEN 1074- 1 :2000

- 3.6. Manufacturers shall have a minimum of five (05) years' experience in production of DI valves, conforming to the above standards.
- 3.7. The minimum production capacities of the manufacturing facilities as per the Clause 2.2.1 (iii) of Instructed to Applicants
- 3.8. Minimum quantities of overseas supplies over the last 5 years as per the Clause 2.2.1 (iv) of Instructed to Applicants

4. **Financial Capability**

Financial details of the Manufacturer/s along with relevant letters/submissions as referred to in **Clause 4.1.3** of the Instruction to Applicants have to be submitted along with the application.

5. **Collection and Submission of Document**

- 5.1 Interested manufacturers may obtain further information and inspect the pre-qualification document free of charge at the office of the Assistant General Manager (Tenders & Contracts) at the following address.

Office Address : Tenders and Contracts Branch
National Water Supply and Drainage Board
Galle Road, Ratmalana
Sri Lanka.

Telephone No. 94- 011 - 2605328/2638999 Ext 1750

Fax Number 94 - 011 – 2635885

- 5.2 Applicants may purchase the complete set of pre-qualification document until 15.00 hours from on submission of a written application on a Business letter head to the above address and upon payment of a non – refundable fee of Sri Lanka Rupees Twenty-Five Thousand (LKR 25,000/=) and applicable VAT.

- 5.3 Requests submitted by mail shall include a certified bank draft to the amount indicated above in favour of the General Manager, National Water Supply and Drainage Board, Ratmalana, Sri Lanka.

- 5.4 Pre-qualification documents in duplicate shall be duly completed and addressed to Chairman, Department Procurement Committee and returned in sealed envelopes by registered post or hand delivered to the address given below;

Assistant General Manager (Tenders & Contracts)
National Water Supply & Drainage Board,
Galle Road,
Ratmalana,
Sri Lanka.

Interested applicants may submit their applications at any time throughout the year.

6. **Sealing and Marking of Applications**

- 6.1 The applicant shall seal the original and the copy of each independent application in separate envelopes (hereinafter called as inner envelopes) by duly marking the envelopes as “ORIGINAL” and “COPY”, as appropriate, and then contain them in an outer envelope and seal.

- 6.2 The inner and outer envelopes shall
- (a) Be addressed as given in **Clause 5.4** above.
 - (b) Bear the name and identification number of the application and
7. Applicants will be advised by the Employer in writing by fax or e-mail within 90 days of the date for submission of valid applications, of the result of their application, and of the names of the pre-qualified applicants.
8. The NWSDB reserves the right to annul the prequalification process and reject all applications without there by incurring any liability to the affected applicants or any obligation to inform the applicants of the ground for the action of NWSDB.
9. Manufacturers already listed in the NWSDB pre-qualification are not required to submit a new application.

Chairman
National Water Supply & Drainage Board

SECTION 2
CHECKLIST OF SUBMISSIONS

CHECKLIST OF SUBMISSIONS

- **Note :** Please mark ‘Y’ in the cages under the ‘Remarks’ column if submissions are made. ‘N’ or ‘N/A’ should be marked for cases of ‘No submissions and ‘Not applicable’ respectively.

		Reference Instructions to Applicants		Remarks
		Page No.	Clause No.	
a)	Documentary evidence to establish eligibility of applicants.	Page No. 3-1	Clause No. 1.2	
b)	Certified copy of business registration/Power of Attorney/Certificate of Incorporation/Article of Association	Page No. 3 – 2 to 3-3	Clause No. 2- 1	
c)	Documentary evidence to establish qualifications for the performance of the Contract	Page No. 3–3 to 3-7	Clause No. 2.2	
d)	Documentary evidence to establish that goods offered are from an eligible source and origin	Page No. 3- 3 to 3-7	Clause No. 2.2	
e)	The bidder’s technical and production capability necessary to perform the Contract.	Page No. 3–3, 3-10	Clause No. 2.2, 4.1	
f)	Duly completed all Sections of Document	Page No. 3-9	Clause No. 3.2	
g)	Product Conformity Certificates and Quality Assurance Certificates for items offered.	Page No. 5 – 15, 5 – 16	Clause No Form VI(a) Form VI(b)	
h)	In the case of a bidder offering to supply Goods under the Contract which the bidder does not manufacture or otherwise produce, authorization by the manufacturer or producer of Goods as his accredited agent.	Page No. 3– 2 to 3.3	Clause No. 2.1	
i)	Proof of Authorization	Page No. 3 – 7	Clause No. 2.2.8	
k)	Details of Form I to XIII requested under Clause 4	Page No. 3-10	Clause No. 4	
	Any other document as given below :			

SECTION 3

INSTRUCTIONS TO APPLICANTS

INSTRUCTIONS TO APPLICANTS

1. INTRODUCTION

- 1.1** The National Water Supply and Drainage Board, Galle Road, Ratmalana, Sri Lanka intends to pre-qualify manufacturers for the Supply of DI valves.

Once the pre-qualified list is finalized, the National Water Supply and Drainage Board will invite bids for the procurement of DI valves only from this pre-qualified list of manufacturers for the next 02 years. These pre-qualified manufacturers will be audited by the NWSDB in every 02 years in order to ensure that they maintain NWSDB requirements.

- 1.2** Pre-qualification will be opened to manufacturers who can demonstrate their experience, technical capability and financial capacity to the prescribed qualifications.

1.3 Definitions

For the purposes of this pre-qualification the following definitions apply;

(i) Ductile Iron

Cast Iron is used for valves in which graphite is present substantially in spheroidal form.

(ii) NWSDB

NWSDB or Board or Purchaser or the Employer means the National Water Supply and Drainage Board, Sri Lanka.

(iii) Others

Other definitions are as specified in the standards referred in this document.

2. SUBMISSION OF APPLICATIONS FOR PRE-QUALIFICATION

2.1 Conditions of Pre-qualification:

Applicants shall submit a Letter of Application as given in **Form I**, for the same name appeared on their letterhead (this name shall be same at each and every documents submitted) and it shall comply with the relevant requirements as listed below:

2.1.1. Sole Proprietary Firms:

Applications made by such firms shall be signed by the proprietor above his full typewritten name and the full name of his firm with its current address, and a certified copy of the business registration certified by the Ambassador or High Commissioner or other diplomatic representatives of Sri Lanka in the manufacturer's country should be forwarded.

2.1.2 Partnerships

Applications made by firms in partnership shall be signed by all the partners of the firm above their full typewritten names and current addresses or alternatively, by a partner(s) holding a power of attorney on behalf of the firm , duly executed before and authenticated by a notary public, a person duly authorized by law in that behalf , or any court Judge, Magistrate, and shall be certified by an Ambassador or High Commissioner or other diplomatic representative of Sri Lanka or shall be signed by a person (s) empowered to do so, by a legally valid and binding resolution, passed by the partners of the firm, in which case the Power of Attorney or the resolution certified by the any court Judge, Magistrate, certified by an Ambassador or High Commissioner or other diplomatic representative of Sri Lanka in the manufacturer's country should be submitted with the application.

A certified copy of the partnership agreement and current address of all partners of the firm and copy of business registration certified by an Ambassador or High Commissioner or other diplomatic representative of Sri Lanka in the manufacturer's country should also be submitted with the application.

2.1.3 Incorporated Companies or Corporations:

Applications made by Incorporated Companies or Corporations shall be signed by a person (s) holding a power of attorney on behalf of the company, duly executed before and authenticated by, a notary public, a person duly authorized by law in that behalf, or any court, Judge, Magistrate, and shall be certified by an Ambassador or High Commissioner or other diplomatic representative of Sri Lanka, or shall be signed by a

person(s) empowered to do so, by a legally valid and binding resolution, passed by its Board of Directors, the Power of Attorney or the resolution certified by any court Judge, Magistrate shall be certified by an Ambassador or High Commissioner or other diplomatic representative of Sri Lanka in the manufacturer's country shall be submitted with the application.

A company shall also submit a certified copy of its certificate of Incorporation and Memorandum of Articles of Association certified by an Ambassador or High Commissioner or other diplomatic representative of Sri Lanka in the manufacturer's country.

Statutory Corporations shall also submit particulars of the relevant legislative provision under which it is duly authorized to participate.

- 2.1.4** The manufacturer shall submit their updated Accredited Agency Agreement with the Local Accredited Agent and Business Registration/Certificate of incorporation certified by any court Judge, Magistrate and shall be certified by the Ambassador or High Commissioner or other diplomatic representative of Sri Lanka in the manufacturer's country.
- 2.1.5** Applicants may submit documentation for different items as relevant. However, Valves shall be from the same manufacturer or from several manufacturers with required conditions as defined **Clause 2.2** of Instructions to Applicants. Those companies shall have ISO 9001:2015 Quality Management System Certificates and the Product Conformity Certificates for their Product. The issuing Agency of those certificates shall be a member of International Accreditation Forum (IAF).
- 2.1.6** The NWSDB may appoint a team of inspectors, if required to inspect and verify the manufacturers' capability to manufacture valves to prescribed standards, the possession of ISO 9001:2015 Quality Management System Certification and product conformity certificates as listed in **Clause 2.2** of the of Instructions to Applicants, production capacities of the facility etc. Applicants shall arrange for such inspection for 02 NWSDB Engineers and provide all facilities to obtain and verify the details requested in this document.

2.2 Pre-qualification Information

- 2.2.1** The intention of the NWSDB in this pre-qualification process is to obtain DI Valves from manufacturer's whose product conforms to relevant standards.

Pre-qualification will be opened to manufacturers who can demonstrate their experience, technical capability, and financial capacity to the prescribed qualifications.

If any certificates submitted expire within this period, the manufacturer shall submit the updated certificates to NWSDB. Periodical auditing is carried out by NWSDB in two years.

i). The following standards are specified for DI valves. All required certificates shall be issued by an Accredited Agency which is a member of the International Accreditation Forum (IAF)

BSEN 1074:1 – 2000	-	Valves for water supply. Fitness for purpose requirements and appropriate verification tests.
BSEN 1074:2 – 2000	-	Valves for water supply. Fitness for purpose requirements and appropriate verification tests.
EN 1074-5:2001	-	Valves for water supply - Fitness for purpose requirements and appropriate verification tests - Part 5: Control valves
BS 5163:1 – 2004	-	Valves for waterworks purposes. Predominantly Key-operated cast iron valves.
BS 5163-2:2004	-	Valves for waterworks purposes. Stem caps for use on isolating valves and associated water control Apparatus.
BSEN 593:2017	-	Industrial valves. Metallic butterfly valves.
EN 1074-3:2000	-	Valves for water supply - Fitness for purpose requirements and appropriate verification tests - Part 3: Check valves
BS EN 10095:1999	-	Heat resisting steels and nickel alloys
BSEN 10250-4:2000	-	Open steel die forgings for general engineering Purposes. Stainless steel
PD 970:2005	-	Wrought steels for mechanical and allied engineering purposes. Requirements for carbon, carbon manganese and alloy hot worked or cold finished steels
BSEN 10087:1999	-	Free cutting steels. Technical delivery conditions For semi-finished products, hot rolled bars and rods
BSEN 10083-1:2006	-	Steels for quenching and tempering. General technical delivery conditions
BSEN 10084:2008	-	Case hardening steels. Technical delivery conditions
BSEN 1074-4:2000	-	Valves for water supply. Fitness for purpose requirements and appropriate verification tests. Air valve
BSEN 681-1 : 1996	-	Elastomeric seals – material requirement for pipe joint seals used in water and drainage application. (Vulcanized rubber)

ISO 4633:2015	Rubber seals -Joint rings for water supply, drainage and sewerage pipelines -Specification for materials
BS 14399: Part 1:2005 -	Specification for high strength structural bolting assemblies for pre-loading. General requirements.
BS 14399:Part 2:2005 -	Specification for high strength structural bolting assemblies for pre-loading. Suitability test for pre-loading.
BSEN 12516-4:2014	Industrial valves. Shell design strength. Calculation method for valve shells manufactured in metallic materials other than steel

ii). Experience in the Manufacturing of:

DI valves shall conform to the above standards over 5 years.

iii).The manufacturing facilities shall have the following minimum production capacities.

Category	Valve type	Diameter range	Manufacturing capacity (nos per year)
A 300mm diameter & above	Sluice valve –manual operated	300 mm & above	4000
	Sluice valve –Motorized	300 mm & above	1000
	Sluice valve –Pneumatic	300 mm & above	500
	Butterfly valve –manually operated	300 mm & above	600
	Butterfly valve –Motorized	300 mm & above	300
	Butterfly valve –Pneumatic	300 mm & above	100
B below 300 mm diameter	Sluice valve	below 300 mm	1000
	Butterfly valve	below 300 mm	5000
	Single orifice air valve	below 300 mm	3000
	Single large orifice air valve	below 300 mm	1000
	Double orifice air valve	below 300 mm	3000

iv). Minimum quantities of overseas supplies over the last 5 years shall be as follows;

Category	Valve type	Diameter range	Overseas supply capacity (nos per year)
A 300mm diameter & above	Sluice valve –manual operated	300 mm & above	4000
	Sluice valve –Mortorized	300 mm & above	1000
	Sluice valve –Pneumatic	300 mm & above	1250
	Butterfly valve –manual operated	300 mm & above	750
	Butterfly valve –Mortorized	300 mm & above	250
	Butterfly valve –Pneumatic	300 mm & above	250

B Below 300 mm diameter	Sluice valve	below 300 mm	12500
	Butterfly valve	below 300 mm	6250
	Single orifice air valve	below 300 mm	3750
	Single large orifice air valve	below 300 mm	3000
	Double orifice air valve	below 300 mm	3750

2.2.2 Manufacturer/s shall have the following requirements and shall submit the documentary proof for;

- i). ISO 9001:2015 Quality Management System Certificate in operation from an accredited agency that is a member of the International Accreditation Forum (IAF). The certifications should indicate the applicability of the DI valves. The factory locations, product range, and validity shall be indicated in the certificate. The certificates shall be for the particular factory and for the particular range of products.
- ii) Manufacturer shall have a valid product conformity certificate for relevant standards issued by an Accredited Agency which is a member of the International Accreditation Forum (IAF).
- iii) Manufacturers shall submit one set of detailed catalogs/Technical literature of their DI valves.

2.2.3 All information requested for pre-qualification shall be provided in the English language. Information in any other language shall be accompanied by its duly certified translation in English. This translation will govern and be used for interpreting the information.

2.2.4 Applicants should fill in the details requested by pre-qualification document **Forms I to XIII** together with relevant certificates and catalogs to support the application. The Applicants may also submit any additional information which, in their opinion is relevant, to support their pre-qualification application. All the blanks in the pre-qualification document forms shall be duly filled in and the forms signed. Work completion certificate for performance shall be submitted from respective clients on their letterhead in respect of at least five major supplies.

2.2.5 The completed forms and any attachments related to each form shall be bound in a file with section dividers between each form. The files prepared in duplicate shall be submitted with the invitation of pre-qualification together with all other information furnished by the Applicant. The forms, attachments, and other information must be presented to fully demonstrate the Applicant's qualifications.

- 2.2.6 The signature of the manufacture in all Forms shall be placed with the seal of the company.
- 2.2.7 The applications shall not contain alterations or overwriting except, to correct errors made by the Applicant, in which case such corrections shall be initialed by the Applicant.
- 2.2.8 All Forms shall be duly signed by the Applicant or a person or persons duly authorized to sign on behalf of the Applicant. Such authorization shall be indicated by a power of attorney accompanying the application. Power of Attorney shall be attested by an Attorney at Law and certified by the Ambassador or High Commissioner or other diplomatic representatives of Sri Lanka in the manufacturer’s country.
- 2.2.9 **Failure to provide information which is essential to evaluate the Applicant’s qualification and/or failure to provide timely clarification or substantiation of the information submitted may result in disqualification of the Applicant.**
- 2.2.10 All documents submitted by the applicants shall be treated as confidential and will not be returned.
- 2.2.11 Submission of false or forged document if found before prequalification shall cause for rejection of pre-qualification application and shall not be considered for pre-qualification for another two years or if found after pre-qualification shall cause for cancellation of pre-qualification and shall not be considered for another two years.
- 2.2.12 The Applicant shall bear all costs associated with the preparation and submission of his application in compliance with requirements and the NWSDB will in no case be responsible or liable for these costs.
- 2.2.13 The Photostat copies of certificates shall be clear and legible and of one-sided copies to the original size and shall bear both the signature and the seal of the applicant. The applicant shall certify the copies referred to as follows.

“I/We hereby certify that this is a true copy of the certificate which has (.....) page(s) issued by (Name of the institution which issued the certificate)”

.....
Place of certification

.....
Authorized Signature/date

.....
Seal of the Company

2.3 Results of Application

- 2.3.1 The NWSDB will inform all Applicants of the result of their applications and the names of the pre-qualified applicants.

The addresses of the manufacturer and the local accredited agent shall be clearly stated and the NWSDB shall be informed promptly, along with the supporting documents to prove the new address, and shall not conflict with the documents submitted with the application.

- 2.3.2 The NWSDB reserves the right to reject or accept any application and to annul the pre-qualification process and reject all applications without thereby incurring any liability to the affected Applicants or any obligation to inform the Applicants of the grounds for the action of the NWSDB.

- 2.3.3 If the prices of supply material go up unrealistically, NWSDB has the right to procure from the open market.

3. PRE-QUALIFICATION QUESTIONNAIRE

3.1. The pre-qualification questionnaire contains the following forms:

- I - Letter of Application
- II - General Information
- III (a) - Experience Record (Overseas)
- III (b) - Experience Record (Manufacturer's Country)
- IV (a) - Details of current contracts (Overseas)
- IV (b) - Details of current contracts (Manufacturer's Country)
- V - Technical details of DI Valves
- VI(a) - Quality Management System Certification
- VI(b) - Product Conformity Certificate
- VII - Financial Capacity of Applicant
- VII(a) - Financial Capacity of Local Accredited Agent
- VIII - Details of Manufacturing Plant
- IX - Details of Local Accredited Agent
- X - Manufacturer's Warranty for the goods supplied under the contract
- XI - Manufacturer's Technical support to Local Agent in case of Defects
- XII - Power of Attorney for the signatory to the Applicant.
- XIII - Local Accredited Agency Agreement

If necessary, additional sheets may be added to the forms. Each such additional sheet should be clearly marked on the top right hand corner, eg. "Attachment 1 to Form II" etc.

3.2 The completed Application forms, together with any attachment and such additional relevant information as the Applicant wishes to include to demonstrate his pre-qualification, shall be bound in a file with section dividers between each form and its attachments. Two such files shall be submitted, clearly marked "ORIGINAL" and "DUPLICATE".

4. CRITERIA FOR EVALUATION OF PRE-QUALIFICATION

Pre-qualification will be based on the Applicant obtaining a pass in all the following criteria, evaluated based on the details furnished in Forms I to XIII. The applicant who satisfies the evaluation criteria shall be considered for the pre-qualification.

- i) General information of the manufacturer, Local Agent, and experience of the manufacturer
- ii) Technical capability of the manufacturer
- iii) Financial capacity of the manufacturer

4.1 Notes on Evaluation Criteria

4.1.1 General Information and Experience

Experience as a manufacturer in manufacturing of DI Valves within the last five years. The information on purchasers, quantities supplied, with documentary evidence for satisfactory performance shall be provided. Form II, Form III (a), Form III (b), Form IV (a), and Form IV (b) shall be used to provide these details. Manufacturer/s shall submit the Annual Report for the current year.

4.1.2 Technical Capability

Prospective applicants should furnish technical information as indicated in **Clause 3** of Letter of Invitation and Forms V, Form VI (a), Form VI (b) and Form VIII shall be used to provide these details.

Original literature catalogues, technical reports, ISO Quality Management System Certificate, valid product conformity certificates and test reports containing general description of the material shall be supplied with the application. Without which the application will not be considered.

4.1.3 Financial Capacity

The Manufacturer's financial capacity will be judged on the basis of his net worth, working capital and the value of current contracts for the average of last 03 consecutive years. The Applicant shall demonstrate that the manufacturer/s have access to, facility of lines of credit or other financial means to facilitate working capital in excess of **USD 60,000**. Audited financial statements for the past three consecutive years should be attached. Audited financial statements in other languages shall be translated to the English language and certified by the auditors. Form VII and Form VII (a) shall be used to provide details.

The Local Agent's financial capacity will be judged based on his substantial positive net worth of last three consecutive years.

An Applicant who satisfies the above evaluation criteria shall be considered for the pre-qualification.

5. BIDDING REQUIREMENTS

5.1 Invitation to Bid:

Only manufacturers that have been pre-qualified under this procedure will be invited for Bidding.

The applicable category shall be indicated in the tender document. There would be a provision to adopt different categories for different bills in a bidding document depending on the sizes of the valve in respective bills.

Applicants shall note that in case of opening a letter of credit (L/C) by the NWSDB for purchasing DI valves, L/S shall be opened only in the name of the valve manufacturer.

5.2 Updating Pre-Qualification Information:

Applicants will be required to submit the Technical, Production, Sales and financial information at the time of submitting their bids, and to confirm their continued compliance with the pre-qualification criteria and of the information provided.

A tender shall be rejected if the Applicant's pre-qualification thresholds are no longer maintained at the time of awarding the contracts. Manufacturers are required to furnish all details requested in this application once in 2 years for verification. If the applicant does not maintain the requirement for pre-qualification, his pre-qualification shall be canceled without prior notice.

5.3 Warranty

5.3.1 The Manufacturer shall warrant that all the Goods are new, unused, and of the most recent of current models and that they incorporate all recent improvements in design and materials unless provided otherwise in the Contract.

5.3.2 The manufacturer shall further warrant that the Goods shall be free from defects arising from any act or omission of the manufacturer / Supplier or arising from design, materials, and workmanship under normal use in the conditions prevailing in the country of final destination.

5.3.3 The warranty shall remain valid for **Thirty-Six (36) months** after the Goods or any portion thereof as the case may be, have been delivered to and accepted and commissioned at the final destination indicated in the Contract.

5.3.4 The NWSDB shall give notice to the Manufacturer stating the nature of any such defects together with all available evidence thereof, promptly following the discovery thereof. The NWSDB shall afford all reasonable opportunity for the Manufacturer to inspect such defects.

5.3.5. Upon receipt of such notice, the Manufacturer shall expeditiously repair or replace the defective Goods or parts thereof, at no cost to the NWSDB.

5.3.6. If having been notified, the Manufacturer fails to remedy the defect the NWSDB may proceed to take within a reasonable period such remedial action as may be necessary, at the Manufacturer's risk and expense and without prejudice to any other rights which the NWSDB may have against the Manufacturer under the Contract.

5.4. Markings

All DI valves shall be marked with the information specified in the specification. The mark of the manufacturers shall be embossed on all the DI valves. Other markings may be cast on, cold stamped, or painted with an indelible paint.

The manufacturer shall not produce or sell products under the name of the National Water Supply and Drainage Board to a third party.

I/We agree to abide by the above Conditions.

.....
Signature of Applicant

Date :

Position :

Company Seal :

Witness :

1. Name :

Position

Signature

Date

2. Name

Position

Signature.....

Date

SECTION 4
LETTER OF APPLICATION

FORM I

LETTER OF APPLICATION

(Shall submit on a current Letterhead of the applicant (Manufacturer) including full postal address, telephone and fax numbers, and E-mail addresses).

This form shall be signed by the legal representative of the Manufacturer (or authorized representative nominated by a Power of Attorney).

Date :

To: Chairman
Department Procurement Committee,
NWSDB, Galle Road,
Ratmalana,
Sri Lanka.

Sir,

I/We being duly authorized (hereinafter “the Applicant”), and having reviewed and fully understood all the information herein provided, I/We hereby apply for pre-qualification by yourselves as a Manufacturer for the supply of DI Valves.

- 2. Attached to this letter please find copies of original documents defining all information given in Form I to XIII herein.
 - (a) the Applicant’s legal states:
 - (b) the principal place of business and
 - (c) the place of incorporation (for applicants who are corporations)
- 3. Your Institution and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in connection with this application. This Letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and requested by yourselves to verify statements and information provided in this application, or concerning resources, experience, and competence of the Applicant.
- 4. Authorized representatives of your Institution may contact the following persons for further information. The undersigned is fully authorized to act on behalf of the Applicant.
- 5. The undersigned declare that we adhere to the terms of the contract stated in the Instructions to Applicants and the Specifications.

FORM I

General and Managerial Inquiries:

Contact person (1) :
Telephone No. :
Contact person (2) :
Telephone No. :
Fax :

Personnel Inquiries:

Contact person (1) :
Telephone No. :
Contact person (2) :
Telephone No. :
Fax :

Technical Inquiries:

Contact person (1) :
Telephone No. :
Contact person (2) :
Telephone No. :
Fax :

Financial Inquiries:

Contact person (1) :
Telephone No. :
Contact person (2) :
Telephone No. :
Fax :

Name and Address of Bank :

Telephone No. :
Fax :
E-mail address :

Name & Address of Auditors :

Telephone No. :
Fax :
Email address :

FORM 1

- 6. The undersigned declare that the statements made and the information provided in the duly completed application is complete, true, and correct in every detail.

- 7. I/We annex herewith the Power of Attorney given by the manufacturer for the following signatories.

Signed:

Name of Applicant :

Seal of the Company / Stamp :

Date :

Witness

Signed :

Name :

Position :

Date :

Witness

Signed :

Name :

Position :

Date :

SECTION 5

PRE QUALIFICATION QUESTIONNAIRE FORMS

- **FORM II - GENERAL INFORMATION**
- **FORM III (a)- EXPERIENCE RECORD (OVERSEAS)**
- **FORM III (b)- EXPERIENCE RECORD (MANUFACTURER'S COUNTRY)**
- **FORM IV (a)- DETAILS OF CURRENT CONTRACTS (OVERSEAS)**
- **FORM IV (b)- DETAILS OF CURRENT CONTRACTS
(MANUFACTURER'S COUNTRY)**
- **FORM V - TECHNICAL DETAILS OF DUCTILE IRON VALVES**
- **FORM VI(a) - QUALITY MANAGEMENT CERTIFICATION**
- **FORM VI(b) - PRODUCT CONFORMITY CERTIFICATE**
- **FORM VII - FINANCIAL CAPABILITY OF APPLICANT**
- **FORM VII(a)- FINANCIAL CAPACITY OF LOCAL ACCREDITED AGENT**
- **FORM VIII - DETAILS OF MANUFACTURING PLANT**
- **FORM IX - DETAILS OF LOCAL ACCREDITED AGENT**
- **FORM X - MANUFACTURER'S WARRANTY FOR THE GOODS
SUPPLIED UNDER THE CONTRACT**
- **FORM XI - MANUFACTURER'S TECHNICAL SUPPORT TO THE
LOCAL AGENT**
- **FORM XII - POWER OF ATTORNEY FOR THE SIGNATORY OF THE
APPLICANT**
- **FORM XIII - LOCAL ACCREDITED AGENCY AGREEMENT**

FORM II
GENERAL INFORMATION

Applicants are requested to complete this form;

Name of Manufacturer

1. Head Office Address:

E- Mail

Telephone No.

Fax No.

2. Regional Office Address (if any) :

E-Mail

Telephone No.

Fax No.

2 Local Office Address (If any) :

E- Mail

Telephone No.

Fax No.

4. Trading Company (if any)

E-Mail

Telephone No.

Fax No.

Country and date on which the company was incorporated.

(i). Name :

FORM II

(ii). Country :

(iii). Year of incorporation :

(iv). Years of incorporation of Trading company (if any) :

(v). Main lines of Business :

<u>From</u>	<u>To</u>	<u>Nature of Business</u> :
.....
.....
.....
.....
.....

I attach a copy of the certificate of registration and ownership:
(Refer this to clause 2 -Instructions to Applicant)

5. Local accredited Agent's Office Address (If any) :

(i). E-Mail

(ii). Telephone No.

Fax No.

FORM II

(iii). Country and date on which the company was incorporated.

(iv). Name :

(v). Country :

(vi) Year of incorporation :

(vii) Years of incorporation of accredited agents (if any) :

(viii) Main lines of Business :

<u>From</u>	<u>To</u>	<u>Nature of Business :</u>
.....
.....
.....
.....
.....

I attach a copy of the certificate of registration and ownership:
(Refer this to clause 2 – 1)

FORM III (a) – [Valves of diameter 300 mm and above]

**EXPERIENCE RECORD (Overseas)
EXPERIENCE OF THE MANUFACTURER IN SUPPLY OF DI VALVES
FOR THE LAST FIVE YEARS**

Name of the Manufacturer

Contract		(a) Butterfly Valves (M.Ton/ nos.)			(b) Sluice Valves (M.Ton/ nos.)			Size Range (mm)	Total Weight/ nos. (M.Ton/ nos.)	Year of Contract Award	Others
Name and Address of Client	Contract Sum	Manual	motorized	pneumatic	Manual	motorized	pneumatic				

The above details are true and correct

.....
Signature of the Manufacturer

.....
Seal of the Company

***Note :**

Attach certified copies of completion certificates from respective clients in their letterheads in respect of at least five major supplies.
Additional pages may be added.
Attach certified copies of award letters of contracts.

FORM III (a) - [Valves of diameter below 300 mm]

**EXPERIENCE RECORD (Overseas)
EXPERIENCE OF THE MANUFACTURER IN SUPPLY OF DI VALVES
FOR THE LAST FIVE YEARS**

Name of the Manufacturer

Contract		(a) Butterfly Valves (M.Ton/ nos.)	(b) Sluice Valves (M.Ton/ nos.)	(c) Air Valves (M.Ton/ nos.)			Size Range (mm)	Total Weight/ nos. (M.Ton/ nos.)	Year of Contract Award	Others
Name and Address of Client	Contract Sum			Single orifice	Single large orifice	Double orifice				

The above details are true and correct

.....
Signature of the Manufacturer

.....
Seal of the Company

***Note :**

Attach certified copies of completion certificates from respective clients in their letterheads in respect of at least five major supplies.
Additional pages may be added.
Attach certified copies of award letters of contracts.

FORM III (b) - [Valves of diameter 300 mm and above]

**EXPERIENCE RECORD (Manufacturer's Country)
EXPERIENCE OF THE MANUFACTURER IN SUPPLY OF DI VALVES
FOR THE LAST FIVE YEARS**

Name of the Manufacturer

Contract		(a) Butterfly Valves (M.Ton/ nos.)			(b) Sluice Valves (M.Ton/ nos.)			Size Range (mm)	Total Weight/ nos. (M.Ton/ nos.)	Year of Contract Award	Others
Name and Address of Client	Contract Sum	Manual	motorized	pneumatic	Manual	motorized	pneumatic				

The above details are true and correct

.....
Signature of the Manufacturer

.....
Seal of the Company

***Note :**

Attach certified copies of completion certificates from respective clients in their letterheads in respect of at least five major supplies.
Additional pages may be added.
Attach certified copies of award letters of contracts.

FORM III (b) - [Valves of diameter below 300 mm]

**EXPERIENCE RECORD (Manufacturer's Country)
EXPERIENCE OF THE MANUFACTURER IN SUPPLY OF DI VALVES
FOR THE LAST FIVE YEARS**

Name of the Manufacturer

Contract		(a) Butterfly Valves (M.Ton/ nos.)	(b) Sluice Valves (M.Ton/ nos.)	(c) Air Valves (M.Ton/ nos.)			Size Range (mm)	Total Weight/ nos. (M.Ton/ nos.)	Year of Contract Award	Others
Name and Address of Client	Contract Sum			Single orifice	Single large orifice	Double orifice				

The above details are true and correct

.....
Signature of the Manufacturer

.....
Seal of the Company

***Note :**

Attach certified copies of completion certificates from respective clients in their letterheads in respect of at least five major supplies.
Additional pages may be added.
Attach certified copies of award letters of contracts.

FORM IV (a) - [Valves of diameter 300 mm and above]

DETAILS OF CURRENT CONTRACTS (Overseas)

Name of the Manufacturer

Contract		(a) Butterfly Valves (M.Ton/ nos.)			(b) Sluice Valves (M.Ton/ nos.)			Size Range (mm)	Total Weight/ nos. (M.Ton/ nos.)	Year of Contract Award	Others
		Manual	motorized	pneumatic	Manual	motorized	pneumatic				
Name and Address of Client	Contract Sum										

The above details are true and correct

.....
Signature of the Manufacturer

.....
Seal of the Company

***Note :**

Attach certified copies of award letters of contracts from respective clients in their letterheads in respect of major supplies.
Additional pages may be added.

FORM IV (a) - [Valves of diameter below 300 mm]

DETAILS OF CURRENT CONTRACTS (Overseas)

Name of the Manufacturer

Contract		(a) Butterfly Valves (M.Ton/ nos.)	(b) Sluice Valves (M.Ton/ nos.)	(c) Air Valves (M.Ton/ nos.)			Size Range (mm)	Total Weight/ nos. (M.Ton/ nos.)	Year of Contract Award	Others
Name and Address of Client	Contract Sum			Single orifice	Single large orifice	Double orifice				

The above details are true and correct

.....
Signature of the Manufacturer

.....
Seal of the Company

***Note :**

Attach certified copies of awarding certificates from respective clients on their letter heads in respect of major supplies.
Additional pages may be added.

FORM IV (b) - [Valves of diameter 300 mm and above]

DETAILS OF CURRENT CONTRACTS (Manufacturer's Country)

Name of the Manufacturer

Contract		(a) Butterfly Valves (M.Ton/ nos.)			(b) Sluice Valves (M.Ton/ nos.)			Size Range (mm)	Total Weight/ nos. (M.Ton/ nos.)	Year of Contract Award	Others
Name and Address of Client	Contract Sum	Manual	motorized	pneumatic	Manual	motorized	pneumatic				

The above details are true and correct

.....
Signature of the Manufacturer

.....
Seal of the Company

***Note :**

Attach certified copies of award letters of contracts from respective clients in their letter heads in respect of major supplies.
Additional pages may be added.

FORM IV (b) - [Valves of diameter below 300 mm]

DETAILS OF CURRENT CONTRACTS (Manufacturer's Country)

Name of the Manufacturer

Contract		(a) Butterfly Valves (M.Ton/ nos.)	(b) Sluice Valves (M.Ton/ nos.)	(c) Air Valves (M.Ton/ nos.)			Size Range (mm)	Total Weight/ nos. (M.Ton/ nos.)	Year of Contract Award	Others
Name and Address of Client	Contract Sum			Single orifice	Single large orifice	Double orifice				

The above details are true and correct

.....
Signature of the Manufacturer

.....
Seal of the Company

***Note :**

Attach certified copies of award letters of contracts from respective clients in their letterheads in respect of at least five major supplies.
Additional pages may be added.

FORM V
TECHNICAL DETAILS OF DUCTILE IRON VALVES

1. General

- 1.1.** Country of manufacture:
- 1.2.** Manufacturer/s and Address:
- 1.3.** Is the certificate of product conformity to the relevant standards for DI Valves listed in clause 3 of the letter of Invitation available from an accredited agency:
(Attach a copy of Product Conformity Certificate)
(Scope of production shall be specified)
- 1.4.** Reference catalogues, and technical literature provided with the Application. All catalogs provided should be in the English Language. Applications not accompanied by English translations of relevant material will be rejected.
- 1.5.** Plant, Production capacity, and production range, [minimum to maximum diameter.
(Fill in Form VIII).

2. Butterfly Valves

- 2.1** Standards to which valves conform :
Attach a copy of the Product Conformity Certificate
(Scope of production shall be specified)
- 2.2** Type :

FORM V

- 2.3 Material of lining –
- 2.4 Nominal Pressure -
- 2.5 Material of Disk -
- 2.6 Standard to which external coating conforms:
- 2.7 Type of internal coating and standard
- 3. **Sluice Valves:**
 - 3.1 Standards to which valve conform:
Attach a copy of the Product Conformity Certificate
(Scope of production shall be specified)
 - 3.2 Type :
 - 3.3 Nominal Pressure :
 - 3.4 Type of internal coating & standard to which it conforms
 - 3.5 Type of external coating & standard to which it conforms
 - 3.6 Materials of bolts nuts & washers & setscrews
 - 3.7 Details of motorize valve
 - i. Whether the motor and valve are assembled at the valve manufacturing factory.
 - ii. What are tests performed for the complete limit at the factory.

4. Air Valves (Water Works)

- 4.1 Standard to which valve conforms.
Attach copy of the Product Conformity Certificate
(Scope of production shall be specified)
- 4.2. Type :
- 4.3. Nominal Pressure :
- 4.4. Working Pressure :
- 4.5. High velocity air discharge pressure :
- 4.6. Internal Coating & the standard to which it conforms?
- 4.7. External Coating & the standard to which it conforms?

5. Rubber ring

- 6.1 Standard to which Rubber rings conform
Attach a copy of the Product Conformity Certificate
(Scope of production shall be specified)
- 6.2 Tensile strength
- 6.3 Elongation at break
- 6.4 Compression set
- 6.5 Hardness

6. Nuts & Bolts

- 7.1 Standard to which Nuts & Bolts conform
Attach a copy of the Product Conformity Certificate
(Scope of production shall be specified)
- 7.2 Tensile strength
- 7.3 Yield stress or stress at a permanent set limit of 0.2%
- 7.4 Percentage Elongation after Fracture
- 7.5 stress under proof load
- 7.6 Strength under wedge loading
- 7.7 Hardness
- 7.8 Standard to which galvanizing conforms
- 7.9 Thickness of the galvanized coating

QUALITY MANAGEMENT SYSTEM CERTIFICATION

1. Scope of the Certification

2. DI VALVES

- (a) Name of manufacturer and address :
 - (b) Name and Address of the manufacturing factory, to which the certificate is issued
 - (c) Quality Management System Certification (ISO 9001): 2015
 - i. Certificate Number
 - i. Name & address of issuing authority....
 - ii. Validity period
- } (Attach copy of Product
Conformity Certificate)

Note: The size range should be indicated in either or both certificates.

PRODUCT CONFORMITY CERTIFICATES

1. Scope of certification
2. Name and address of the manufacturer
3. Name and address of the factory
4. Certificate number
5. Name and address of issuing authority
6. Validity period

(Please fill this form for different types of valves separately)

(Attach certified copies of Product Conformity Certificates)

FORM VII

THE FINANCIAL CAPACITY OF THE APPLICANT

Applicants should provide financial information to demonstrate that they meet the requirements stated in the Instructions to Applicants. Each Applicant must fill out this form. Copies of the audited financial statements for the past three years should be attached. Audited financial statements in other languages shall be translated to the English language and certified by the auditors.

1. Name of Banker :
2. Banker's Address:
Telephone: _____ Fax: _____ E-Mail : _____
3. Contract name and title
4. Amount of Line of credit and its validity:
(Provide the same information for other bankers in a separate sheet)

Summary of financial information of the applicant for the last three consecutive years

- | | | | |
|-------------------------|-------|-------|-------|
| 1. Total Assets | | | |
| 2. Current Assets | | | |
| 3. Total Liabilities | | | |
| 4. Current Liabilities | | | |
| 5. Profits before taxes | | | |
| 6. Profits after taxes | | | |

Note: If the applicant intends to supply items from different manufacturers, the above information should be provided for each of them. Additional sheets are to be attached.

Accredited agents should submit the above information for themselves in addition to the Manufacturers.

FORM VIII

DETAILS OF MANUFACTURING PLANT

Plant	Location	Valve Type	Diameter Range (mm)	Manufacturing Capacity (Nos./year)	Others
		Sluice valve –manually operated	300 mm & above		
		Sluice valve –Motorized	300 mm & above		
		Sluice valve –Pneumatic	300 mm & above		
		Butterfly valve –manually operated	300 mm & above		
		Butterfly valve –Motorized	300 mm & above		
		Butterfly valve –Pneumatic	300 mm & above		
		Sluice valve	below 300 mm		
		Butterfly valve	below 300 mm		
		Single orifice air valve	below 300 mm		
		Single large orifice air valve	below 300 mm below		
		Double orifice air valve	300 mm		

The above details are true and correct

.....
Signature of the Manufacturer

.....
Seal of the company

FORM IX

DETAILS OF LOCAL ACCREDITED AGENT

(Attach a certified copy of the updated local Accredited Agency Agreement certified by the Ambassador or High Commissioner or other diplomatic representative of Sri Lanka in the manufacturer's country)

1. Name of Local Accredited Agent

2.
 - i. Official Address:

 - iii. Contact Nos.(E-mail and Telephone No.)

3. Details of Local Accredited Agent's Company
 - 3.1 Names of Directors

 - 3.2 Qualifications of Directors and their experience in business

 - 3.3 Registration with the Registrar of Companies
 - (a). Registration Number
 - (b). Date of Registration

 - 3.4 Financial Capacity
(Prove with Audit Financial Statements for last 03 consecutive years)

 - 3.5 Technical Competence

 - 3.6 Supporting staff
 - (a) Name :
 - (b) Qualification:
 - (c) Experience

 - 3.7 Office area (m²)

 - 3.8 Stores capacity :
(Indicate the area and location)

 - 3.9 Yard capacity
(Indicate the area and location)

 - 3.10 Past Experience and history of performance

Details of previous supplies to the NWSDB. Copies of the letters of contract Awards and completion certificates shall be attached.

FORM XI

**MANUFACTURER'S TECHNICAL SUPPORT TO THE LOCAL AGENT
IN CASE OF DEFECTS IDENTIFIED**

Specify the Technical support and free materials to the local agent in case of defects identified.

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.

The above details are true and correct

.....
Signature of the Manufacturer

FORM XII

POWER OF ATTORNEY FOR THE SIGNATORY TO THE APPLICANT

[Date]

To: Chairman
Department Procurement Committee,
NWSDB, Galle Road,
Rathmalana, Sri Lanka.

TO ALL TO WHOM THESE PRESENTS SHALL COME
(Company Name) a company duly incorporated in (Country in incorporation) under
the provisions of the Companies Act/Country legislation No..... and having its Registered
Office at.....
(address of the office) in..... (Country).

-: SENDS GREETINGS:-

WHEREAS (Company Name) is desirous of
appointing some fit and proper person as its Attorney to manage and transact all related works in
the Prequalification of Supply of DI Manhole Covers & to the National Water Supply & Drainage
Board in Sri Lanka.

HOW KNOW YE AND THESE PRESENTS WITNESSETH that
.....(Name and
Designation of the Legal Representative of the Company).....
.....(Company Name) (hereinafter referred to as **“the
Company”**) have made nominated and appointed by these presents do make nominate and appoint
..... (Name of the Attorney who signs the application) (holder
of National Identity Card bearing No. or Passport bearing No.
.....)
..... of
.....(address) the said Mr.
..... (Name of the Attorney who signs the application) (hereinafter referred to as
“the said Attorney”) to be the Company’s true and lawful Attorney in the Pre-Qualification of the
Supply of DI Valves to the National Water Supply & Drainage Board in Sri Lanka to act for the
Company and on behalf of the Company and in the name of the Company or otherwise for all and
every or any of the following purposes.

1. To sign and/or execute all such applications, forms, and/or documents on behalf of the
Company to participate in the pre-qualification of Manufacturers for supply of DI Valves to
the National Water Supply & Drainage Board, Sri Lanka and to represent the company for
this purpose.
2. To execute any agreement involving to this effect to make any application to the concerned
authorities in the National Water Supply & Drainage Board, Sri Lanka to obtain any

approvals, permits, and/or consents as may be required for the pre-qualification Supply of DI Valves manufacturer.

- 3. This power of attorney shall, remain valid until the pre-qualification of Manufacturers for the Supply of DI Valves to the National Water Supply & Drainage Board; and
- 4. This power of attorney shall in all respects interpreted in accordance with, and governed by, the laws applicable in (Country of Manufacture)

IN WITNESS WHERE OF(Company Name)
has affixed its Common Seal hereto and to two others of the same tenor and date as these presents at(Place) on this (day) of.....(month) in the year(year).

Specimen signature of the Attorney (Applicant)

The Common Seal of the Company

.....

was affixed hereto in the presence of Date.....

..... (Signature)

..... (Name of the Managing Director/
Authorized person as specified in the Article of Association)

..... (Position)

Witnesses

1. Name Signature

2. Name Signature

I (Name of Notary Public/Solicitor) of
.....(Address) in the
.....(Country) Notary Public/Solicitor do hereby certify and attest that the
foregoing instrument having been duly read over and explained by me the said Notary to the
within named executants(Name of Attorney)

.....(Position) of(Address) respectively who are known to me and who have caused the Common Seal to be affixed hereto and whom have signed illegibly in the presence of(Name of witnesses)(Address) who have signed illegibly respectively the subscribing witnesses hereto both of whom are also known to me and the same was signed by the said executants also by the said witnesses and by me the said Notary in my presence and in the presence of one another all being present together at the same time at(Place) on this(day) of(Month) in the year(20.....).

AND I further certify and attest that the Original of this instrument bears one stamp to the value of Rs.....

DATE OF ATTESTATION

WHICH I ATTEST

.....20.....

NOTARY PUBLIC

FORM XIII

LOCAL ACCREDITED AGENCY AGREEMENT

(Attach a certified copy of updated local Accredited Agency Agreement certified by the Ambassador or High Commissioner or other diplomatic representative of Sri Lanka in the manufacturer's country)

SECTION 6
SPECIFICATIONS

*(Add the specification from the NWSDB website under the
“Restricted Links”)*