

REF. NO. PQ/ Coup-FA-DJ/V1

Revised on 15-11-2021

**GOVERNMENT OF THE DEMOCRATIC SOCIALIST REPUBLIC OF
SRI LANKA**

**MINISTRY OF WATER SUPPLY
NATIONAL WATER SUPPLY AND DRAINAGE
BOARD**

PRE-QUALIFICATION OF MANUFACTURERS

FOR

**SUPPLY & DELIVERY OF COUPLINGS, FLANGE
ADAPTORS, STEPPED COUPLINGS AND DISMANTLING
JOINTS FOR DI, ASBESTOS, GRP, PE & PVC
CONNECTIONS**

DOCUMENT NO. PQ/COUP-FA-DMJ/NWSDB/2017/01

Revised on 15-11-2021

**NATIONAL WATER SUPPLY AND DRAINAGE BOARD
GALLE ROAD, RATMALANA,
SRI LANKA**

May 2017

DOCUMENT ISSUANCE CERTIFICATE

(To be filled at the time of issue by the authorized officer to issue)

1. Standard Specimen Document Number : PQ/ Coup-FA-DJ/V1
2. Pre-Qualification Document Number : PQ/COUP-FA-DMJ/ NWSDB/
2017/01
3. a) Issued to :
- b) Address :
- c) Telephone Number :
- d) Facsimile Number :
4. a) Tender Fee : Rs. Received in Cash/Bank Draft
- b) Receipt/Bank Draft Number
5. Number of Copies issued :
6. Number of cancelled copies issued :
7. Cancelled copy fee Rs..... Received/Not received (In cash/Bank
Draft)
8. Accredited Agent's Business Registration No:
9. a) Issuing Officer :
- b) Designation :
- c) Signature :
10. Place of Issue :
11. Seal :
12. Date : Time :

**PRE – QUALIFICATION OF MANUFACTURERS FOR
SUPPLY AND DELIVERY OF COUPLINGS, FLANGE ADAPTORS,
STEPPED COUPLINGS AND DISMANTLING JOINTS FOR DI,
ASBESTOS, GRP, PE & PVC CONNECTIONS**

PRE-QUALIFICATION DOCUMENT NO. PQ/COUP-FA-DMJ/NWSDB/2017/01

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SECTION I
LETTER OF INVITATION

**MINISTRY OF WATER SUPPLY
NATIONAL WATER SUPPLY AND DRAINAGE BOARD**

**PRE-QUALIFICATION OF MANUFACTURERS FOR
SUPPLY & DELIVERY OF COUPLINGS, FLANGE ADAPTORS, STEPPED
COUPLINGS AND DISMANTLING JOINTS FOR DI, ASBESTOS, GRP, PE AND
PVC CONNECTIONS**

PRE-QUALIFICATION DOCUMENT NO. PQ/COUP-FA-DMJ/NWSDB/2017/01

LETTER OF INVITATION

1. The National Water Supply and Drainage Board, Galle Road, Ratmalana, Sri Lanka intends to Pre-qualify manufacturers for the Supply & Delivery of Couplings, Flange Adaptors, Stepped Couplings and Dismantling Joints for DI, Asbestos, GRP, PE and PVC Connections, in order to maintain a list of pre-qualified manufacturers. The intention of the NWSDB is to obtain Couplings, Flange Adaptors, Stepped Couplings and Dismantling Joints for DI, Asbestos, GRP, PE and PVC Connections from manufacturer's whose product conforms to relevant standards.

Once the pre-qualified list is finalized the National Water Supply and Drainage Board will invite bids for the procurement of Couplings, Flange Adaptors, Stepped Couplings and Dismantling Joints for DI, Asbestos, GRP, PE and PVC Connections from this pre-qualified list of manufacturers. Pre – Qualified manufacturers shall be subject to Bi-annual auditing.

Pre-qualification will be opened only to manufacturers who can demonstrate their experience, technical capability and financial capacity to the prescribed qualifications.

2. Pre-qualification of manufacturers shall be carried out separately for the categories specified in the clause 1.4 of Instructions to Applicants.
3. Manufacturer/s shall have the following requirements and shall submit the documentary proof for;
 - i). ISO 9001 : 2015 Quality Management System Certificate in operation from an accredited agency which is a member of International Accreditation Forum (IAF). The certifications should indicate the applicability for Couplings, Flange Adaptors, Stepped Couplings and Dismantling Joints for DI, Asbestos, GRP, PE and PVC Connections. The factory locations and product range shall be indicated in the certificate. The certificates shall be for the particular factory and for the particular range of products.

Manufacturer shall have a valid product certificate conforming to the EN 14525:2004/WIS 4-21-02 or ASTM F1476 issued by an Accredited Agency which is a member of International Accreditation Forum (IAF) or accredited laboratory which is a member of International Laboratory Accreditation Corporation (ILAC).

- ii) Couplings, Flange Adaptors, Stepped Couplings and Dismantling Joints for DI, Asbestos, GRP, PE and PVC Connections shall be manufactured in the same factory or separate factories by same manufacturing source. Further, the bidder should submit a guarantee in the form given in Form XI to confirm that;
 - a. The Manufacturer will unconditionally under take to replace unacceptable / rejected materials within a pre determined time period with no additional cost to the NWSDB ensuring the timely implementation of the Project;
 - b. The Manufacturer will unconditionally undertake that the Nominated Inspection Agency issue a certificate ensuring that Couplings, Flange Adaptors, Stepped Couplings and Dismantling Joints for DI, Asbestos, GRP, PE and PVC Connections and gaskets inspected shall fit properly and adequately to ensure leak proof pipe line Installation under all working conditions upon shipment.
- iii) Production Capability to manufacture Couplings, Flange Adaptors, Stepped Couplings and Dismantling Joints for DI, Asbestos, GRP, PE and PVC Connections to the standards referred to below or to equivalent standards shall be established. Certificate to confirm to the EN 14525:2004, AWWA C219, WIS 4-21-02 or ASTM F1476 issued by an Accredited Agency which is a member of International Accreditation Forum (IAF) or accredited laboratory which is a member of International Laboratory Accreditation Corporation (ILAC) shall be provided.
- iv) For self anchoring (restrained) couplings, a Type Test Certificate issued by an Accredited Inspection Agency which is a member of International Accredited Forum (IAF) and evidence of previous supplies shall be provided.
- v) Gaskets, Nuts & Bolts shall be manufactured to conform to the specifications and shall be manufactured from a factory having ISO 9001: 2015 Quality Management System Certificate.
- vi) Manufacturers shall submit a set of detailed catalogues/Technical literature of their Couplings, Flange Adaptors, Stepped Couplings and Dismantling Joints for DI, Asbestos, GRP, PE and PVC Connections.
- vii) ISO 9001: 2015 Certificate and certificate conforming to the EN 14525:2004/ AWWA C219/ WIS 4-21-02 or ASTM F1476 shall be accepted if they are issued by an Accredited Agency which is a member of International Accreditation Forum (IAF) or accredited laboratory which is a member of International Laboratory Accreditation Corporation (ILAC).
- viii).The following standards are specified for Couplings, Flange Adaptors, Stepped Couplings and Dismantling Joints for DI, Asbestos, GRP, PE and PVC Connections and Nuts and Bolts.

ISO 9001: 2015 Quality Management Systems Requirements.

EN 14525:2004 Ductile iron wide tolerance couplings and flange adaptors for use with pipes of different materials: ductile iron, grey iron, steel, PVC-U, PE, fibre-cement.

WIS 4-21-02	Specification for mechanical couplings and repair clamps for iron pipes for the conveyance of cold potable water (underground use) for the size range 40 to 1600mm/1.5 to 48” inclusive.
ASTM F 1476	Standard Specification for Performance of Gasketed Mechanical Couplings for Use in Piping Applications.
AWWAC219-17	Bolted Sleeve-Type Couplings for Plain-End Pipe.
ASTM A 536	Standard Specification for Ductile Iron Castings.
WIS 4-52-01 Class B	Specification for Polymeric Anti – Corrosion (Barrier) Coatings.
ISO 4633:2015	Rubber seals -- Joint rings for water supply, drainage and sewerage pipelines -- Specification for materials.
EN 681-1:1996	Elastomeric seals - Material requirements for pipe joint seals used in water and drainage applications.
ISO 898-1:2009	Mechanical properties of fasteners made of carbon steel and alloy steel. Bolts, screws and studs with specified property classes, Coarse thread and fine pitch thread.
BS 4190:2001 Grade 4	ISO metric black hexagon bolts, screws and nuts – Specification.
BS 1449:Part 2:1983	Steel plate, sheet and strip. Specification for stainless and heat-resisting steel plate, sheet and strip.
WIS 4-52-03	Specification for Anti – Corrosion Coatings on Threaded Fasteners.
BS 6001:Part 1:1999	Sampling procedures for inspection by attributes. Sampling schemes indexed by acceptance quality limit (AQL) for lot-by-lot inspection.
EN 10025-2:2004	Technical delivery conditions for non-alloy structural steels.
EN 1563:1997	Founding - Spheroidal graphite cast irons.
EN 12844:1999	Zinc and zinc alloys, Castings – Specifications.
ISO 3506-1:2009	Mechanical properties of corrosion-resistant stainless steel fasteners - Part 1: Bolts, screws and studs.

viii) Experience in the Manufacture of :

Couplings, Flange Adaptors, Stepped Couplings and Dismantling Joints for DI, Asbestos, GRP, PE and PVC Connections conforming to above standards over a period of 5 years.

4. Financial Capability

Financial details of the Manufacturer/s along with relevant letters/submissions as referred in Instructions to Applicant have to be submitted along with the application.

5. Collection and Submission of Document

- (i). Interested parties may obtain further information and inspect the pre-qualification document free of charge at the office of the Assistant General Manager (Tenders & Contracts).

Office Address : Tenders and Contracts Branch
National Water Supply and Drainage Board
Galle Road,
Ratmalana
Sri Lanka.

Telephone No. 94- 011 -2635885
Fax Number 94 - 011 – 2635885

- (ii). Applicants may purchase the complete set of pre-qualification document until 15.00 hours on on submission of a written application on a Business letter head to the above address and upon payment of a non – refundable fee of Sri Lanka Rupees Twenty Five Thousand (SL Rs.25,000/=) and applicable VAT .
- (iii) Requests submitted by mail shall include a certified bank draft to the amount indicated above in favor of the General Manager, National Water Supply and Drainage Board, Ratmalana, Sri Lanka.
- (iv). Pre-application meeting will be held at the Conference room of National Water Supply and Drainage Board, Ratmalana on at 9.30 hours and all prospective applicants or their authorized representative are invited to attend the meeting.
- (v). Pre-qualification documents in duplicate shall be duly completed and addressed to Chairman Department Procurement Committee and returned in sealed envelopes by registered post or hand delivered to the address given below.

Assistant General Manager (Tender & Contract)
National Water Supply & Drainage Board,
Galle Road,
Ratmalana.
Sri Lanka.

To reach not later than 9.30 hours on Documents will be opened immediately thereafter.

7. Applicants will be advised by the Employer in writing by fax or e-mail within 90 days of the date for submission of applications, of the result of their application, and of the names of the pre-qualified applicants.

Chairman
National Water Supply & Drainage Board.

SECTION 2
CHECKLIST OF SUBMISSIONS

CHECKLIST OF SUBMISSIONS

- **Note : Please mark ‘Y’ in the cages under the ‘Remarks’ column if submissions are made.**
‘N’ or ‘N/A’ should be marked for cases of ‘No submissions and ‘Not applicable’ respectively.

		Reference Instructions to Applicants		Remarks
		Page No.	Clause No.	
a)	Documentary evidence to establish eligibility of applicants.	4 -1	1.2	
b)	Certified copy of business registration/Power of Attorney/Certificate of Incorporation/Article of Association	3 – 6	3- 1	
c)	Documentary evidence to establish qualifications for the performance of the Contract	3 - 7	3.2	
d)	Documentary evidence to establish that goods offered are from an eligible source and origin	3- 7	3.2	
e)	The tenderer’s technical and production capability necessary to perform the Contract.	3 – 7, 3-10	3.2, 5.1	
f)	Duly completed all sections of Document	3-10	4.2	
g)	Certificate conforming to the EN 14525:2004/ WIS 4-21-02 or ASTM F1476 and ISO 9001:2015-Quality Management System Certificates for items offered.	5 –11 , 5 –12	Form V Form VI	
h)	In the case of a bidder offering to supply Goods under the Contract which the bidder does not manufacture or otherwise produce, authorization by the manufacturer or producer of Goods as his accredited agent.	3– 7	3.1.4	
i)	Proof of Authorization	3 – 8	3.2.5	
k)	Details of Form I to XIV requested under clause 4	3-10, 3 -11	5.1.1, 5.1.2, 5.1.3	
	Any other document as given below :			

SECTION 3

INSTRUCTIONS TO APPLICANTS

INSTRUCTIONS TO APPLICANTS

1. INTRODUCTION

1.1 The National Water Supply and Drainage Board, Galle Road, Ratmalana, Sri Lanka intends to Pre-qualify manufacturer for the Supply & Delivery of Couplings, Flange Adaptors, Stepped Couplings and Dismantling Joints for DI, Asbestos, GRP, PE and PVC Connections.

1.2 Pre-qualification will be opened to manufacturers who can demonstrate their experience, technical capability and financial capacity to the prescribed qualifications.

1.3 Definitions

For the purposes of this pre-qualification the following definitions apply;

(i). Ductile Iron

Cast Iron used for pipes, fittings and accessories in which graphite is present substantially in spheroidal form.

(ii) Pipe

Casting of uniform bore, straight in axis, having socket, spigot or flanged ends, except for flanged socket pieces, flanges spigot pieces and collars which are classified as fittings.

(iii) Fittings

Casting other than pipe which allows pipeline deviation, change of direction or bore.

(iv) Accessory

Any casting/fabrication other than a pipe or fitting which is used in a pipeline including,

- ✓ Glands and bolts for mechanical flexible joints.
- ✓ Glands, bolt and lock rings for restrained flexible joints.
- ✓ Pipe saddles for service pipe connection.
- ✓ Adjustable flanges and flanges to be welded or screwed.
- ✓ Flange adaptors for use with ductile iron pipes and fittings.
- ✓ Couplings for use with ductile iron pipes and fittings.

(v) Flange

Flat circular end of a pipe or fitting extending perpendicular to its axis, with bolt holes equally spaced on a circle. Flange shall be integrally casted.

(vi) Coupling

An assembly consisting of a center sleeve, gaskets, and end rings connected with bolts and nuts or other type of threaded fasteners.

- (vii) **Flanged Adaptor**
A coupling used to connect plain-end pipe to a flange. It consists of a flange, center sleeve, gasket and an end ring connected with bolts and nuts or other threaded fasteners.
- (viii) **Gasket**
Sealing component of a joint.
- (ix) **Joint**
Connection between the ends of two pipes and or fittings in which a gasket is used to effect a seal.
- (x) **Others**
Other definitions are as specified in BSEN 545: 2010 and UK Water Industry specification (WIS).
- (xi) **NWSDB**
NWSDB or Board or Purchaser or the Employer means the National Water Supply and Drainage Board, Sri Lanka.

1.4 Pre-qualification of manufacturers shall be carried out separately for the following categories.

- a) Coupling OD > 350 (Category A)
- b) Coupling OD < 350 (Category B)
- c) Flange Adaptors OD > 350 (Category C)
- d) Flange Adaptors OD < 350 (Category D)
- e) Coupling & Flange Adaptors for PE and uPVC connections
Large dia. Coupling & flange adaptors – OD >350mm (Category E)
Small dia Coupling & flange adaptors – OD <350mm (Category F)
- f) Stepped coupling OD>40 (Category G)
- g) Dismantling joints OD>40 (Category H)

1.5 The manufacturing facilities shall have the following minimum production capacities.

Category	Type of Coupling	Diameter range (mm)	Manufacturing capacity (nos per year)
A	Coupling	Above 350mm	2000
B	Coupling	Below 350mm	2000
C	Flange Adaptors	Above 350mm	2000
D	Flange Adaptors	Below 350mm	2000
E	Coupling & flange Adaptors for PE and uPVC connections - Large dia. Coupling & flange adaptors	Above 350mm	1000

Category	Type of Coupling	Diameter range (mm)	Manufacturing capacity (nos per year)
F	Coupling & flange Adaptors for PE and uPVC connections - Small dia Coupling & flange adaptors	Below 350mm	1000
G	Stepped coupling	Above 40mm	1000
H	Dismantling joints	Above 40mm	500

1.6 Overseas supply record

Minimum quantities of overseas annual supply record for over the last 5 years shall be as follows;

Category	Type of Coupling	Diameter range (mm)	Overseas supply capacity (nos per year)
A	Coupling	Above 350mm	1500
B	Coupling	Below 350mm	1500
C	Flange Adaptors	Above 350mm	1500
D	Flange Adaptors	Below 350mm	1500
E	Coupling & flange Adaptors for PE and uPVC connections - Large dia. Coupling & flange adaptors	Above 350mm	750
F	Coupling & flange Adaptors for PE and uPVC connections - Small dia Coupling & flange adaptors	Below 350mm	750
G	Stepped coupling	Above 40mm	750
H	Dismantling joints	Above 40mm	400

2. Eligibility & Qualification

Pre-qualification of manufacturers shall be carried out separately for the categories specified in the clause 1.4 of Instructions to Applicants.

Manufacturer/s shall have the following requirements and shall submit the documentary proof for;

- i). ISO 9001: 2015 Quality Management System Certificate in operation from an accredited agency which is a member of International Accreditation Forum (IAF). The certifications should indicate the applicability for Couplings, Flange Adaptors, Stepped Couplings, and Dismantling Joints for DI, Asbestos, GRP, PE and PVC Connections. The factory locations and product range shall be indicated in the certificate. The certificates shall be for the particular factory and for the particular range of products.

- ii) Couplings, Flange Adaptors, Stepped Couplings and Dismantling Joints for DI, Asbestos, GRP, PE and PVC Connections shall be manufactured in the same factory or separate factories by same manufacturing source. Further, the bidder should submit a guarantee in the form given in Form XI to confirm that;
 - a. The Manufacturer will unconditionally under take to replace unacceptable / rejected materials within a pre determined time period with no additional cost to the NWSDB ensuring the timely implementation of the Project;
 - b. The Manufacturer will unconditionally undertake that the Nominated Inspection Agency issue a certificate ensuring that Couplings, Flange Adaptors, Stepped Couplings and Dismantling Joints for DI, Asbestos, GRP, PE and PVC Connections and gaskets inspected shall fit properly and adequately to ensure leak proof pipe line Installation under all working conditions upon shipment.
- iii) Production Capability to manufacture Couplings, Flange Adaptors, Stepped Couplings, and Dismantling Joints for DI, Asbestos, GRP, PE and PVC Connections to the standards referred to below or to equivalent standards shall be established. Manufacturer shall have a valid certificate conforming to the EN14525:2004/AWWA C219/ WIS 4-21-02 or ASTM F1476 issued by an Accredited Agency which is a member of International Accreditation Forum (IAF) or accredited laboratory which is a member of International Laboratory Accreditation Corporation (ILAC).
- iv) For self anchoring (restrained) couplings, a Type Test Certificate issued by an Accredited Agency which is a member of International Accredited Forum (IAF) and evidence of previous supplies shall be provided.
- v) Gaskets, Nuts & Bolts shall be manufactured to conform to the specifications and shall be manufactured from a factory having ISO 9001:2015 Quality Management System Certificate.
- vi) Manufacturers shall submit a set of detailed catalogues/Technical literature of their Couplings, Flange Adaptors, Stepped Couplings and Dismantling Joints for DI, Asbestos, GRP, PE and PVC Connections.
- vii) ISO 9001: 2015 certificate and certificate conforming to the EN 14525:2004/AWWA C219/ WIS 4-21-02 or ASTM F1476 shall be accepted if they are issued by an Accredited Agency which is a member of International Accreditation Forum (IAF) or accredited laboratory which is a member of International Laboratory Accreditation Corporation (ILAC).
- viii). The following standards are specified for Couplings, Flange Adaptors, Stepped Couplings and Dismantling Joints for DI, Asbestos, GRP, PE and PVC Connections and Nuts and Bolts.

ISO 9001: 2015

Quality Management Systems Requirements

EN 14525:2004	Ductile iron wide tolerance couplings and flange adaptors for use with pipes of different materials: ductile iron, grey iron, steel, PVC-U, PE, fibre-cement.
WIS 4-21-02	Specification for mechanical couplings and repair clamps for iron pipes for the conveyance of cold potable water (underground use) for the size range 40mm to 1600mm/1.5” to 48” inclusive.
ASTM F 1476	Standard Specification for Performance of Gasketed Mechanical Couplings for Use in Piping Applications.
AWWA C219	Bolted Sleeve-Type Couplings for Plain-End Pipe.
ASTM A 536	Standard Specification for Ductile Iron Castings.
WIS 4-52-01 Class B	Specification for Polymeric Anti – Corrosion (Barrier) Coatings.
ISO 4633:2015	Rubber seals -- Joint rings for water supply, drainage and sewerage pipelines -- Specification for materials
EN 681-1:1996	Elastomeric seals - Material requirements for pipe joint seals used in water and drainage applications
ISO 898-1:2009	Mechanical properties of fasteners made of carbon steel and alloy steel. Bolts, screws and studs with specified property classes, Coarse thread and fine pitch thread
BS 4190:2001 Grade 4	ISO metric black hexagon bolts, screws and nuts - Specification
BS 1449:Part 2:1983	Steel plate, sheet and strip. Specification for stainless and heat-resisting steel plate, sheet and strip.
WIS 4-52-03	Specification for Anti – Corrosion Coatings on Threaded Fasteners.
BS 6001:Part 1:1999	Sampling procedures for inspection by attributes. Sampling schemes indexed by acceptance quality limit (AQL) for lot-by-lot inspection.
EN 10025-2:2004	Technical delivery conditions for non-alloy structural steels.
EN 1563:2011	Founding - Spheroidal graphite cast irons.
EN 12844:1999	Zinc and zinc alloys, Castings – Specifications.
ISO 3506-1:2020	Mechanical properties of corrosion-resistant stainless steel fasteners - Part 1: Bolts, screws and studs.

viii) Experience in the Manufacture of:

Couplings, Flange Adaptors, Stepped Couplings and Dismantling Joints for DI, Asbestos, GRP, PE and PVC Connections conforming to above standards over a period of 5 years.

3. SUBMISSION OF APPLICATIONS FOR PRE-QUALIFICATION

3.1 Conditions of Pre-qualification :

Applicants shall submit a Letter of Application in the same name as given in Form I, on their letter head and it shall comply with the relevant requirements as listed below:

3.1.1 Sole Proprietary Firms :

Applications made by sole proprietary firms shall be signed by the proprietor above his full typewritten name and the full name of his firm with its current address, and a certified copy of the business registration certified by the Ambassador or High Commissioner or other diplomatic representative of Sri Lanka in the manufacturer's country should be forwarded.

3.1.2 Partnerships

Applications made by firms in partnership shall be signed by all the partners of the firm above their full typewritten names and current addresses or alternatively, by a partner(s) holding a power of attorney on behalf of the firm, duly executed before and authenticated by a notary public, a person duly authorized by law in that behalf, or any court Judge, Magistrate, and shall be certified by an Ambassador or High Commissioner or other diplomatic representative of Sri Lanka or shall be signed by a person (s) empowered to do so, by a legally valid and binding resolution, passed by the partners of the firm, in which case the Power of Attorney or the resolution certified by the any court Judge, Magistrate, an Ambassador or High Commissioner or other diplomatic representative of Sri Lanka in the manufacturer's country, should be submitted with the application. A certified copy of the partnership deed, certified copy of business registration and current address of all partners of the firm certified by the Ambassador or High commissioner or other diplomatic representative of Sri Lanka in the manufacturer's country should also be submitted with the application.

3.1.3 Incorporated Companies or Corporations :

Applications made by Incorporated Companies or Corporations shall be signed executed before and authenticated by, a notary public, a person duly authorized by law in that behalf, or any court, Judge, Magistrate, and shall be certified by an Ambassador or High Commissioner or other diplomatic representative of Sri Lanka, or shall be signed by a person(s) empowered to do so, by a legally valid and binding resolution, passed by its Board of Directors, the Power of Attorney or the resolution certified by any court Judge, Magistrate, an Ambassador or High Commissioner or other diplomatic representative of Sri Lanka in the

manufacturer's country should be submitted with the application. A company shall also submit a certified copy of its certificate of Incorporation and Memorandum of Articles of Association certified by the Ambassador or High commissioner or other diplomatic representative of Sri Lanka in the manufacturer's country. Statutory Corporations shall also submit particulars of the relevant legislative provision under which it is duly authorized to participate.

3.1.4 Manufacturer shall submit their updated Accredited Agency Agreement and Business Registration/Certificate of incorporation and certified by any court Judge, Magistrate, an Ambassador or High Commissioner or other diplomatic representative of Sri Lanka in the manufacturer's country.

3.1.5 Applicants may submit documentation for different items as relevant. However, Couplings, Flange Adaptors, Stepped Couplings and Dismantling Joints for DI, Asbestos, GRP, PE and PVC Connections shall be from the same manufacturer with required conditions as defined in Letter of invitation section 2 (ii). The company shall have ISO 9001 : 2015 Quality Management System Certificates.

3.1.6 The NWSDB may appoint a team of inspectors, if required to inspect and verify the manufacturers' capability to manufacture products to prescribed standards and the possession of ISO 9001 : 2015 Quality Management System certificate and certificate conforming to the EN14525:2004/ AWWA C219/ WIS 4-21-02 or ASTM F1476 as listed in clause 2 (iii) of the letter of Invitation, production capacities of the facility etc. Applicants shall arrange for such inspection for 3 NWSDB Engineers and provide all facilities to obtain and verify the details requested in this document and bear all costs as specified in the treasury circulars for Inspection and testing.

3.2 Pre-qualification Information

3.2.1 All information requested for pre-qualification shall be provided in the English language. Information in any other language shall be accompanied by its duly certified translation in English. This translation will govern and be used for interpreting the information.

3.2.2 Applicants should fill in the details asked for in accordance with pre-qualification document Forms I to XIII together with relevant certificates and catalogues to support the application. The Applicants may also submit any additional information which, in their opinion is relevant, to support their application for pre-qualification. All the blanks in the pre-qualification document forms shall be duly filled in and the forms signed. Work completion certificate for performance shall be submitted from respective clients in their letter head in respect of at least five major supplies.

3.2.3 The completed forms and any attachments related to each form shall be bound in a file with section dividers between each form. The files prepared in duplicate shall be submitted with the invitation of pre-qualification together with all other information furnished by the Applicant. The forms,

attachments and other information must be presented to fully demonstrate the Applicant's qualifications.

- 3.2.4** The applications shall not contain alterations or overwriting except, to correct errors made by the Applicant, in which case such corrections shall be initialed by the applicant.
- 3.2.5** All Forms shall be duly signed by the Applicant or a person or persons duly authorized to sign on behalf of the Applicant. Such authorization shall be indicated by a power of attorney in Form XIV accompanying the application. Power of Attorney shall be attested by an Attorney at Law and shall be certified by an Ambassador or High Commissioner or other diplomatic representative of Sri Lanka, or shall be signed by a person(s) empowered to do so, by a legally valid and binding resolution, passed by its Board of Directors.
- 3.2.6** Failure to provide information which are essential to evaluate the Applicant's qualification and/or failure to provide timely clarification or substantiation of the information submitted may result in disqualification of the Applicant.
- 3.2.7** All documents submitted by the applicants shall be treated as confidential and will not be returned.
- 3.2.8** In case of ISO 9001: 2015 Quality Management System Certificate and certificate conforming to the EN 14525:2004/ AWWA C219/ WIS 4-21-02 or ASTM F1476 as listed in clause 2 (iii) of letter of Invitation, they will be accepted only if they are issued by an accredited agency which is a member of the International Accreditation Forum. NWSDB will verify the authenticity of all certificate submitted with the application. If forge certificates are found, the applicant shall be disqualified.
- 3.2.9** The Photostat copies of certificates shall be clear and legible and of one sided copies to the original size and shall bear both the signature and the seal of the applicant. The applicant shall certify the copies referred to as follows.

“I/We hereby certify that this is a true copy of the certificate which has (.....) page(s) issued by (Name of the institution which issued the certificate)”

.....
Authorized Signature & date

.....
Seal of the Company

3.2.10 Sealing and Marking of Applications

- (i) The applicant shall seal the original and the copy of each independent application in separate envelopes (hereinafter called as inner envelopes) by duly marking the envelopes as “ORIGINAL” and “COPY”, as appropriate, and then contain them in an outer envelope and seal.
- (ii) The inner and outer envelopes shall
 - (a). be addressed as given below:
**Assistant General Manager (Tender & Contract)
Tender & Contracts section,
National Water Supply & Drainage Board,
Galle Road,
Ratmalana,
Sri Lanka.**
 - (b). bear the name and identification number of the application and
 - (c). provide a warning “**not to open before the specified time and date of the deadline for submission of application**”.
- (iii) In addition to the identification required, the outer envelope shall indicate the name and address of the applicant to enable the application to be returned unopened in case it is declared late.
- (iv) If the outer envelope is not sealed and marked as instructed above, the NWSDB will assume no responsibility for the misplacement or premature opening of the application submitted.

3.2.11 Results of Application

- (i) The NWSDB will inform all Applicants of the result of their applications and of the names of the pre-qualified applicants.
- (ii) The NWSDB reserves the right to reject or accept any application and to annul the pre-qualification process and reject all applications without thereby incurring any liability to the affected Applicants or any obligation to inform the Applicants of the grounds for the action of the NWSDB.

4 PRE-QUALIFICATION QUESTIONNAIRE

4.1. The pre-qualification questionnaire contains the following forms:

- I - Form of Letter of Application
- II - General Information
- III (a) - Experience Record (Overseas)
- III (b) - Experience Record (Manufacturer’s Country)
- III (c) - Experience Record for the Stepped Couplings

- IV (a) - Details of current contracts (Overseas)
- IV (b) - Details of current contracts (Manufacturer's Country)
- V - Technical details of Couplings, Flange Adaptors Stepped Couplings and Dismantling Joints for DI, Asbestos, GRP, PE and PVC Connections
- VI - Quality Management System Certification
- VII - Financial Capacity of Applicant
- VIII - General Information of manufacturer for Couplings, Flange Adaptors and Stepped Couplings, Dismantling Joints for DI, Asbestos, GRP, PE and PVC Connections
- IX - Details of Local Accredited Agent
- X - Details of Manufacturing Plant
- XI - Guarantee for Supply of Couplings, Flange Adaptors for DI, Asbestos, GRP, PE and PVC Connections and Dismantling Joints and Gaskets for Leak Proof Pipe Line
- II - Confirmation from the Gasket Manufacturer to Supply Gaskets to couplings Manufacturer
- XIII - Local Accredited Agent's Confirmation of Supply of Couplings, Flange Adaptors, Stepped Couplings and Dismantling Joints for DI, Asbestos, GRP, PE and PVC Connections according to Work Programme
- XIV - Power of Attorney
- XV - Manufacturer's technical support to the local agent
In any case of defects identified

If necessary, additional sheets may be added to the forms. Each such additional sheet should be clearly marked on the top right hand corner, eg. "Attachment 1 to Form II" etc. Form VIII shall be submitted if the coupling, Flange Adaptors, Collars etc are from different sources of manufacturers.

- 4.2. The completed Application forms, together with any attachment and such additional relevant information as the Applicant wishes to include to demonstrate his pre-qualification, shall be bound in a file with section dividers between each form and its attachments. Two such files shall be submitted, clearly marked "ORIGINAL" and "DUPLICATE".

5. CRITERIA FOR EVALUATION OF PRE-QUALIFICATION

Pre-qualification will be based on the Applicant obtaining a pass in all the following criteria, evaluated based on the details furnished in Form I to XV.

- i. Experience of Manufacturer
- ii. Technical capability of manufacturer and conformity to the specification
- iii. Financial capacity of manufacturer

5.1 Notes on Evaluation Criteria

5.1.1 Experience

Experience is as a manufacturer in manufacture of Couplings, Flange Adaptors, Stepped Couplings and Dismantling Joints for DI, Asbestos, GRP, PE and PVC Connections within the last five years. The information on purchasers, quantities supplied, with documentary evidence from the end users for satisfactory performance shall be provided. Form II, Form III (a), Form III (b), Form IV (a), Form IV (b), Form IX shall be used to provide these details. Manufacturer/s shall submit the Annual Report for the current year. Failing to submit the above details will result to non-consideration of the application in the evaluation.

5.1.2 Technical Capability and conformity to the specification

Prospective applicants should furnish technical information as indicated in clause 2 of Instructions to Bidders and Forms V, Form VI, Form VIII and Form X shall be used to provide these details.

Original literature catalogues, technical reports and test reports containing general description of the material shall be supplied with the application. Without which the application will not be considered.

5.1.3 Financial Capacity

The Manufacturer's financial capacity will be judged on the basis of his net worth, working capital and the value of current contracts. The Applicant shall demonstrate that he has access to facility of lines of credit or other financial means to facilitate working capital not less than USD 100,000 and also positive net worth. Form VII shall be used to provide details.

The Local Agent's financial capacity will be judged on the basis of his positive net worth.

Applicant who satisfy the evaluation criteria shall be considered for the pre-qualification.

6. BIDDING REQUIREMENTS

6.1 Invitation to Bid :

Only firms that have been pre-qualified under this procedure will be invited for Bidding. The applicable category shall be indicated in the tender document.

6.2 Updating Pre-qualification Information :

Applicants will be required to submit all details requested in the Form II to Form XV once in 6 month period for the verification. If the applicant does not maintain the requirement for pre-qualification, his pre-qualification shall be cancelled without prior notice.

Applicants will be required to submit the financial information at the time of submitting their bids, and to confirm their continued compliance with the pre-qualification criteria

and of the information provided. A tender shall be rejected if the Applicant's pre-qualification thresholds are no longer maintained at the time of awarding the contracts.

6.3 Warranty

- 6.3.1 The Manufacturer warrants that all the Goods are new, unused and of the most recent of current models and that they incorporate all recent improvements in design and materials, unless provided otherwise in the Contract.
- 6.3.2 The manufacturer further warrants that the Goods shall be free from defects arising from any act or omission of the Supplier or arising from design, materials and workmanship under normal use in the conditions prevailing in the country of final destination.
- 6.3.3 The warranty shall remain valid for Thirty Six (36) months after the Goods or any portion thereof as the case may be, have been delivered to and accepted and commissioned at the final destination indicated in the Contract.
- 6.3.4 The NWSDB shall give notice to the Manufacturer stating the nature of any such defects together with all available evidence thereof, promptly following the discovery thereof. The NWSDB shall afford all reasonable opportunity for the Manufacturer to inspect such defects.
- 6.3.5 Upon receipt of such notice, the Manufacturer shall expeditiously repair or replace the defective Goods or parts thereof, at no cost to the NWSDB.
- 6.3.6 If having been notified, the Manufacturer fails to remedy the defect the NWSDB may proceed to take within a reasonable period such remedial action as may be necessary, at the Manufacturer's risk and expense and without prejudice to any other rights which the NWSDB may have against the Manufacturer under the Contract.

6.4 Markings

All Couplings, Flange Adaptors, Stepped Couplings and Dismantling Joints for DI, Asbestos, GRP, PE and PVC Connections shall be marked with the information specified in relevant standards. The mark of the manufacturers of Couplings, Flange Adaptors, Stepped Couplings and Dismantling Joints for DI, Asbestos, GRP, PE and PVC Connections shall be embossed on all items. Other markings may be cast on, cold stamped or painted with an indelible paint.

I/We agree to abide by the above Conditions.

.....
Signature of Applicant

Date :

SECTION 4

LETTER OF APPLICATION

FORM I

LETTER OF APPLICATION

(Letter head of the applicant (Manufacturer) including full postal address, telephone and fax numbers and E – mail addresses). This form shall be signed by the Manufacturer.

Date :

To: Chairman
Department Procurement Committee,
NWSDB,
Galle Road,
Ratmalana,
Sri Lanka.

Sir,

1. I/We being duly authorized (hereinafter “the Applicant”), and having reviewed and fully understood all the information herein provided, I/We hereby apply for pre-qualification by yourselves as a Manufacturer for the supply and delivery of(Couplings, Flange Adaptors, Stepped Couplings and Dismantling Joints for DI, Asbestos, GRP, PE and PVC Connections.)
2. Attached to this letter please find copies of original documents defining all information given in Form I to XV herein.
 - (a) the Applicant’s legal states :
 - (b) the principal place of business and
 - (c) the place of incorporation (for applicants who are corporations)
3. Your Institution and its authorized representatives are hereby authorized to conduct any inquires or investigations to verify the statements, documents and information submitted in connection with this application. This Letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and requested by yourselves to verify statements and information provided in this application, or with regard to resources, experience and competence of the Applicant.
4. Authorized representatives of your Institution may contact the following persons for further information. The undersigned in fully authorized to act on behalf of the Applicant.

FORM I

General and Managerial Enquiries :

Contact person (1) :
Telephone No. :
Contact person (2) :
Telephone No. :
Fax :

Personnel Inquiries:

Contact person (1) :
Telephone No. :
Contact person (2) :
Telephone No. :
Fax :

Technical Inquiries:

Contact person (1) :
Telephone No. :
Contact person (2) :
Telephone No. :
Fax :

Financial Inquiries:

Contact person (1) :
Telephone No. :
Contact person (2) :
Telephone No. :
Fax :

Name and Address of Bank :

Telephone No. :
Fax :
E – mail address :

Name & Address of Auditors :

Telephone No. :
Fax :
E – mail address :

FORM 1

- 5. The undersigned declare that the statements made and the information provided in the duly completed application are complete, true and correct in every detail.

- 6. I/We annex herewith the Power of Attorney given by the manufacturer.

Signed :
Name
Applicant
Date :

Witness

Signed :
Name :
Date :

Witness

Signed :
Name :
Date :

SECTION 5

PRE QUALIFICATION QUESTIONNAIRE FORMS

- **FORM II - GENERAL INFORMATION**
- **FORM III (a) - EXPERIENCE RECORD (OVERSEAS)**
- **FORM III (b) - EXPERIENCE RECORD (MANUFACTURER'S COUNTRY)**
- **FORM III (c) - EXPERIENCE RECORDS FOR THE STEPPED COUPLINGS**
- **FORM IV (a) - DETAILS OF CURRENT CONTRACTS (OVERSEAS)**
- **FORM IV (b) - DETAILS OF CURRENT CONTRACTS (MANUFACTURER'S COUNTRY)**
- **FORM V - TECHNICAL DETAILS OF COUPLINGS, FLANGE ADAPTORS, STEPPED COUPLINGS AND DISMANTLING JOINTS FOR DI, ASBESTOS, GRP, PE AND PVC CONNECTIONS**
- **FORM VI - QUALITY MANAGEMENT CERTIFICATION**
- **FORM VII - FINANCIAL CAPABILITY OF APPLICANT**
- **FORM VIII - GENERAL INFORMATION OF MANUFACTURER FOR COUPLINGS, FLANGE ADAPTORS, STEPPED COUPLINGS AND DISMANTLING JOINTS FOR DI, ASBESTOS, GRP, PE AND PVC CONNECTIONS**
- **FORM IX - DETAILS OF LOCAL ACCREDITED AGENT**
- **FORM X - DETAILS OF MANUFACTURING PLANT**
- **FORM XI - GUARANTEE FOR SUPPLY OF COUPLINGS, FLANGE ADAPTORS, STEPPED COUPLINGS AND DISMANTLING JOINTS FOR DI, ASBESTOS, GRP, PE AND PVC CONNECTIONS AND GASKETS FOR LEAK PROOF PIPE LINE**
- **FORM XII - CONFIRMATION FROM THE GASKETS MANUFACTURER TO SUPPLY GASKETS TO COUPLINGS MANUFACTURER**
- **FORM XIII - LOCAL ACCREDITED AGENT'S CONFIRMATION OF SUPPLY OF COUPLINGS, FLANGE ADAPTORS, STEPPED COUPLINGS AND DISMANTLING JOINTS FOR DI, ASBESTOS, GRP, PE AND PVC CONNECTIONS ACCORDING TO WORK PROGRAMME**
- **FORM XV - POWER OF ATTORNEY**
- **FORM XIV - MANUFACTURER'S TECHNICAL SUPPORT TO THE LOCAL AGENT IN CASE OF DEFECTS IDENTIFIED**

FORM II
GENERAL INFORMATION

Applicants are requested to complete this form ;

Name of Manufacturer

1. Head Office Address :

E- Mail

Telephone No.

Fax No.

2. Regional Office Address (if any) :

E- Mail

Telephone No.

Fax No.

2 Local Office Address (If any) :

E- Mail

Telephone No.

Fax No.

4. Trading Company (if any)

E- Mail

Telephone No.

Fax No.

Country and date on which the company was incorporated.

(i). Name :

FORM II

- (ii). Country :
- (iii). Year of incorporation :
- (iv). Years of incorporation of Trading company (if any) :
- (v). Main lines of Business :

	<u>From</u>	<u>To</u>	<u>Nature of Business</u> :
1.			
2.			
3.			
4.			
5.			
6.			
7.			

I attach copy of certificate of registration and ownership:
(Refer this to clause 3.1 of Instructions to Applicant)

- 5. Local accredited Agent's Office Address (If any) :
 - (i). E- Mail
 - (ii). Telephone No. Fax No.

FORM II

(iii). Country and date on which the company was incorporated.

(iv). Name :

(v). Country :

(vi) Year of incorporation :

(vii) Years of incorporation of accredited agents (if any) :

(viii) Main lines of Business :

	<u>From</u>	<u>To</u>	<u>Nature of Business</u> :
1.			
2.			
3.			
4.			
5.			
6.			
7.			

I attach copy of certificate of registration and ownership:

(Refer this to clause 3.1 of Instructions to Applicant)

EXPERIENCE RECORD (Overseas)

EXPERIENCE OF THE MANUFACTURER IN SUPPLY OF COUPLINGS, FLANGE ADAPTORS, STEPPED COUPLINGS AND DISMANTLING JOINTS FOR DI, ASBESTOS, GRP, PE AND PVC CONNECTIONS FOR LAST FIVE YEARS

Name of the Manufacturer

Contract		Coupling (M.Ton)		Flange Adaptors (M.Ton)		Couplings & flange adaptors for PE, PVC connections		Stepped Coupling (M.Ton)	Dismantling joints (M. Ton)	Size Range					Total Weight M Ton	Year of Contract Award	Others
Name and Address of Client	Contract Sum	OD > 350 (Category A)	OD < 350 (Category B)	OD > 350 (Category C)	OD < 350 (Category D)	DN > 350 (Category E)	DN < 350 (Category F)	DN > 40 (Category G)	DN > 40 (Category H)	Coupling	Flange Adaptors	Couplings & flange adaptors for PE, PVC connections	Stepped Coupling	Dismantling joints			

The above details are true and correct

.....
Signature of the Manufacturer

***Note :**

Attach certified copies of completion certificates

Work completion certificates for performance shall be submitted from respective clients in their letter heads in respect of at least five major supplies.

Additional pages may be added.

EXPERIENCE RECORD (Manufacturer's Country)
EXPERIENCE OF THE MANUFACTURER IN SUPPLY OF STEPPED COUPLINGS, COUPLINGS, FLANGE ADAPTORS AND DISMANTLING JOINTS FOR DI, ASBESTOS, GRP, PE AND PVC CONNECTIONS FOR LAST FIVE YEARS

Name of the Manufacturer

Contract		Coupling (M.Ton)		Flange Adaptors (M.Ton)		Couplings & flange adaptors for PE, PVC connections		Stepped Coupling (M.Ton)	Dismantling joints (M. Ton)	Size Range					Total Weight M Ton	Year of Contract Award	Others
Name and Address of Client	Contract Sum	OD > 350 (Category A)	OD < 350 (Category B)	OD > 350 (Category C)	OD < 350 (Category D)	DN > 350 (Category E)	DN < 350 (Category F)	DN > 40 (Category G)	DN > 40 (Category H)	Coupling	Flange Adaptors	Couplings & flange adaptors for PE, PVC connections	Stepped Coupling	Dismantling joints			

The above details are true and correct

.....
Signature of the Manufacturer

***Note :**
 Attach certified copies of completion certificates
 Work completion certificates for performance shall be submitted from respective clients in their letter heads in respect of at least five major supplies.
 Additional pages may be added.

FORM III (c)

EXPERIENCE RECORDS FOR THE STEPPED COUPLINGS

Contract		Quantity of stepped Coupling (M.Ton)	Material and Size Range				Remarks
Name and Address of Client	Contract Sum		Material 1	Diameter	Material 2	Diameter	
<u>Overseas Supply</u>							
<u>Supply for Manufacturers country</u>							

The above details are true and correct

.....
Signature of the Manufacturer

***Note :**
 Attach certified copies of completion certificates
 Work completion certificates for performance shall be submitted from respective clients in their letter heads in respect of at least five major supplies.
 Additional pages may be added.

FORM IV (a)

DETAILS OF CURRENT CONTRACTS (Overseas)

Contract		Coupling (M.Ton)		Flange Adaptors (M.Ton)		Couplings & flange adaptors for PE, PVC connections		Stepped Coupling (M.Ton)	Dismantling joints (M. Ton)	Size Range					Total Weight M Ton	Year of Contract Award	Others
Name and Address of Client	Contract Sum	OD > 350 (Category A)	OD < 350 (Category B)	OD > 350 (Category C)	OD < 350 (Category D)	DN > 350 (Category E)	DN < 350 (Category F)	DN > 40 (Category G)	DN > 40 (Category H)	Coupling	Flange Adaptors	Couplings & flange adaptors for PE, PVC connections	Stepped Coupling	Dismantling joints			

The above details are true and correct

.....
Signature of the Manufacturer

***Note :**

Attach certified copies of completion certificates

Work completion certificates for performance shall be submitted from respective clients in their letter heads in respect of at least five major supplies.

Additional pages may be added.

FORM IV (b)

DETAILS OF CURRENT CONTRACTS (Manufacturer's Country)

Contract		Coupling (M.Ton)		Flange Adaptors (M.Ton)		Couplings & flange adaptors for PE, PVC connections		Stepped Coupling (M.Ton)	Dismantling joints (M. Ton)	Size Range					Total Weight M Ton	Year of Contract Award	Others
Name and Address of Client	Contract Sum	OD > 350 (Category A)	OD < 350 (Category B)	OD > 350 (Category C)	OD < 350 (Category D)	DN > 350 (Category E)	DN < 350 (Category F)	DN > 40 (Category G)	DN > 40 (Category H)	Coupling	Flange Adaptors	Couplings & flange adaptors for PE, PVC connections	Stepped Coupling	Dismantling joints			

The above details are true and correct

.....
Signature of the Manufacturer

***Note :**

Attach certified copies of completion certificates

Work completion certificates for performance shall be submitted from respective clients in their letter heads in respect of at least five major supplies.

Additional pages may be added.

FORM V

**TECHNICAL DETAILS OF COUPLINGS, FLANGE ADAPTORS, STEPPED
COUPLINGS AND DISMANTLING JOINTS FOR DI, ASBESTOS, GRP, PE AND PVC
CONNECTIONS**

1. General

1.1. Country of manufacture :

1.2. Manufacturer/s and Address :

1.3. Is the certificate conforming to the EN 14525:2004/ AWWA C219/ WIS4-21-02 or ASTM F1476 for Couplings, Flange Adaptors, Stepped Couplings and Dismantling Joints for DI, Asbestos, GRP, PE and PVC Connections listed in clause 2 of Instructions to Applicant available from an accredited agency or accredited laboratory:

(Attach copies of certificate with expiry date)

1.4. Reference catalogues, technical literature provided with the Application. All catalogues provided should be in the English Language. Applications not accompanied by English translations of relevant material will be rejected.

1.5. Plant, Production capacity and production range, whether Stepped Couplings, Couplings, Flange Adaptors and Dismantling Joints for DI, Asbestos, GRP, PE and PVC Connections [minimum to maximum dia. (Fill in the Form X).

2. Stepped Coupling

2.1 Standards to which stepped coupling conform :
Certificate No. & Expiry Date :

2.2 Class of stepped coupling :

FORM V

2.3 Material (s) of Gaskets

2.4 Standard to which external coating conform :

2.5 Type of internal coating and standard

3. Coupling

3.1 Standards to which couplings conform :

Certificate No. & Expiry Date :

3.2 Class of coupling :

3.3 Standard to which products conform :

3.4 Nature of casting (Integrally cast or welded at Manufacturer's factory) :

4. Flange Adaptors

4.1. Standards to which Flange Adaptor conform :

Certificate No. & Expiry Date :

4.2. Class of Flange Adaptor :

4.3. Standard to which products conform :

4.4. Nature of casting (Integrally cast or welded at Manufacturer's factory) :

FORM V

5. Dismantling joints

5.1. Standards to which Dismantling joints conform :

Certificate No & Expiry Date :

5.2. Class of coupling :

5.3. Standard to which products conform :

5.4. Nature of casting (Integrally cast or welded at Manufacturer's factory) :

6. Gaskets/ Joint Rings

6.1 Make :

6.2 Manufacturing process :

6.3 Hardness range :

6.4 Standard to which the product conforms to :

Certificate No & Expiry Date :

6.5 Material (s) :

7. Nuts and Bolts

7.1. Standard to which product conforms to :

7.2. Materials :

QUALITY MANAGEMENT SYSTEM CERTIFICATION

1. Scope of the Certification

2. Couplings, Flange Adaptors, Stepped Couplings and Dismantling Joints for DI, Asbestos, GRP, PE and PVC Connections

(a) Name of manufacturer and address :

(b) Quality Management System Certification (ISO 9001) : 2015

i. Certificate Number

i. Issuing authority

ii. Validity

Note : The size range should be indicated in either or both certificates.

3. Gaskets for Flange Adaptors Couplings, Stepped Couplings, and Dismantling Joints for DI, Asbestos, GRP, PE and PVC Connections:

(a) Name of manufacturer and address :

(b) Quality Assurance Certification

i. Certificate Number

ii Issuing authority

iii Validity

FORM VII

FINANCIAL CAPACITY OF APPLICANT

Applicants should provide financial information to demonstrate that they meet the requirements stated in the Instructions to Applicants. Each Applicant must fill this form. **Copies of the audited financial statements of the manufacturer for the past three years should be attached.**

1. Name of Banker :

2. Banker's Address:

Telephone:

Fax :

E-Mail :

3. Contract name and title

4. Amount of Line of credit and its validity:

(Provide the same information for other bankers in a separate sheet)

Summary of financial information of the applicant for the last three years

20....

20.....

20.....

1. Total Assets

2. Current Assets

3. Total Liabilities

4. Current Liabilities

5. Profits before taxes

6. Profits after taxes

FORM VII (a)
FINANCIAL CAPACITY OF LOCAL ACCREDITED AGENT

(Local Accredited agents shall provide financial information to demonstrate that they meet the requirements as well as the manufacturer stated in the Instructions to Applicants.)

Copies of the audited financial statements for the last three years should be attached.

Shall submit following information for themselves in addition to the Manufacturer.

1. Name of Banker :
2. Banker's Address:
Telephone: _____ Fax : _____ E-mail : _____
3. Contract name and title
4. Amount of Line of credit and its validity:
(Provide the same information for other bankers in a separate sheet)

Summary of financial information of the applicant for the last three years

20.... 20..... 20.....

1. Total Assets
2. Current Assets
3. Total Liabilities
4. Current Liabilities
5. Profits before taxes
6. Profits after taxes

FORM VIII
GENERAL INFORMATION OF MANUFACTURER'S FOR
COUPLINGS, FLANGE ADAPTORS AND STEPPED COUPLINGS, DISMANTLING
JOINTS FOR DI, ASBESTOS, GRP, PE AND PVC CONNECTIONS

Applicants are requested to complete this form;

Name of Manufacturer

1. Head Office Address :

E- Mail

Telephone No.

Fax No.

2. Regional Office Address (if any) :

E- Mail

Telephone No.

Fax No.

3 Factory Address

E- Mail

Telephone No.

Fax No.

4 Local Office Address (If any) :

E- Mail

Telephone No.

Fax No.

5 Local accredited Agent's Office Address (If any) :

E- Mail

Telephone No.

Fax No.

FORM VIII

6. Country and date on which the company was incorporated.

Name :

Country :

Year of incorporation :

Years of incorporation of accredited agents (if any) :

Main lines of Business:

<u>Form</u>	<u>To</u>	<u>Nature of Business</u> :
1.		
2.		
3.		
4.		
5.		
6.		
7.		

I attach copy of certificate of registration and ownership:

FORM IX

DETAILS OF LOCAL ACCREDITED AGENT

(Attach a certified copy of updated Local Accredited Agency Agreement certified by the Ambassador or High Commissioner or other diplomatic representative of Sri Lanka in the manufacturer's country)

- i. Name of Local Accredited Agent
- ii. Official Address
- iii. Contact Nos.(E-mail and Telephone No.)
- iv. Details of Local Accredited Agent's Company
 1. Name of Directors
 2. Qualification of Directors
 3. Registration with the Registrar of companies
 - (a). Registration Number
 - (b). Date of Registration
 4. Financial Capacity
(Prove with Audit Financial Statements for last 3 years)
 5. Technical Competence
 6. Supporting staff
 - (a) Name :
 - (b) Qualification:
 - (c) Experience
 7. Office area (m²)
 8. Stores capacity :
(Specify the area and location)
 9. Yard capacity
(Specify the area and location)
 10. Past Experience

Details of previous supplies to the NWSDB. Copies of contract Award letters and completion certificates shall be attached.

FORM X

DETAILS OF MANUFACTURING PLANT

Name of the Plant	Address of the Plant Location	Manufacturing Capacity										Remarks
		Coupling		Flange Adaptors		Couplings & Flange Adaptors for PE and PVC connections		Stepped Coupling for DI, Asbestos, GRP, PE & PVC Connections		Dismantling joints for DI, Asbestos, GRP, PE & PVC Connections		
		Diameter Range (mm)	Manufacturing Capacity (Nos./year)	Diameter Range (mm)	Manufacturing Capacity (Nos./year)	Diameter Range (mm)	Manufacturing Capacity (Nos./year)	Diameter Range (mm)	Manufacturing Capacity (Nos./year)	Diameter Range (mm)	Manufacturing Capacity (Nos./year)	

The above details are true and correct

.....Signature of the Manufacturer

FORM XI

**GUARANTEE FOR SUPPLY COUPLINGS, FLANGE ADAPTORS, STEPPED
COUPLINGS AND DISMANTLING JOINTS FOR DI, ASBESTOS, GRP, PE AND PVC
CONNECTIONS AND GASKETS FOR LEAK PROOF PIPE LINE**

Note: This is to be typed on a company letter heading of the manufacturer

General Manager,
National Water Supply & Drainage Board,
Galle Road, Ratmalana.
Sri Lanka.

We,

.....
(*Name & Address of Manufacturer*) the Manufacturer ofhereby guarantee that,

- (1) We will unconditionally undertake to replace any material rejected by the Engineer within the time period as agreed with the Engineer during implementation stage at no additional cost to NWSDB ensuring the timely implementation of the project.
- (2) We will unconditionally undertake that the Nominated Inspection Agency inspect, test and issues a certificate ensuring that DI fittings, accessories and gaskets inspected shall fit properly and adequately to ensure leak proof pipeline installations under all working conditions upon shipment.

.....
Authorised Signatory
and the Company Seal

Attested by the Attorney at Law

.....
Signature of the Attorney at Law

Name :
In the Capacity of :
.....

Seal

In the place of

.....(address)

Witnesses :

- | | | | |
|---|-----------|---|-------|
| 1 | Signature | : | |
| | Name | : | |
| | Capacity | : | |
| | Address | : | |
| 2 | Signature | : | |
| | Name | : | |
| | Capacity | : | |
| | Address | : | |

FORM XII

**CONFIRMATION FROM THE GASKET MANUFACTURER TO
SUPPLY GASKETS TO COUPLINGS MANUFACTURER**

Note: This is to be typed on a company letter heading of the manufacturer

General Manager,
National Water Supply & Drainage Board,
Galle Road, Ratmalana.
Sri Lanka.

Guarantee to Supply of Gaskets to manufacturer M/s.
**.....(Name & Address of the Couplings, Flange
Adaptors, Stepped Couplings and Dismantling Joints for DI, Asbestos, GRP, PE and PVC
Connections manufactured at the Manufacturer)**

We, *(Name & Address of the Gaskets Manufacturer)*, the manufacturer of Gaskets hereby guarantee that, Gaskets manufactured at our above factory located at

.....conforming to EN 681-1/ ISO 4633:2015 and ISO 9001:2015 shall be supplied to M/s.

..... *(Name of the Couplings Manufacturer)* to be used with
.....*(Trade name of Couplings, Flange Adaptors, Stepped Couplings and Dismantling Joints for DI, Asbestos, GRP, PE and PVC Connections)* manufactured at the ...

.....*(Office & Address of the Couplings, Flange Adaptors, Stepped Couplings and Dismantling Joints for DI, Asbestos, GRP, PE and PVC Connections manufacturer)* and *(Trade name of DI fittings Couplings, Flange Adaptors, Stepped Couplings and Dismantling Joints for DI, Asbestos, GRP, PE and PVC Connections* manufactured at the.....

.....*(Office & Address of the Couplings, Flange Adaptors, Stepped Couplings and Dismantling Joints for DI, Asbestos, GRP, PE and PVC Connections manufactured at the manufacturer)*.

.....
Authorised Signatory
and the Company Seal

Attested by the Attorney at Law

.....
Signature of the Attorney at Law

Name :

In the Capacity of : Seal

.....In the place of

.....*(address)*

Witnesses :

1 Signature :
Name :
Capacity :
Address :

2 Signature :
Name :
Capacity :
Address :

FORM XIII

**LOCAL ACCREDITED AGENT'S CONFIRMATION OF SUPPLY OF COUPLINGS,
FLANGE ADAPTORS, STEPPED COUPLINGS AND DISMANTLING JOINTS FOR
DI, ASBESTOS, GRP, PE AND PVC CONNECTIONS ACCORDING TO WORK
PROGRAMME**

Note: This is to be typed on a company letter heading

[Address of the Local Accredited Agent]
.....
.....
.....

Chairman,
Procurement Committee,

Contract No.....

We,
[*name of the Local Accredited Agent*] of
.....
.....(*address of the Local Accredited Agent*) confirm that we will Supply & Deliver
Couplings, Flange Adaptors, Stepped Couplings and Dismantling Joints for DI, Asbestos, GRP,
PE and PVC Connections manufactured at the submitted in this bid of the manufacturer
M/s.....
.....(*Name & Address of the manufacturer*)
according to the work programme, included in the bid.

.....
Authorised Signatory
and the Company Seal

Attested by the Attorney at Law

.....
Signature of the Attorney at Law

Name :
In the Capacity of :

Seal
In the place of
.....(*address*)

Witnesses :
1 Signature :
 Name :
 Capacity :
 Address :
2 Signature :
 Name :
 Capacity :
 Address :

FORM XIV

POWER OF ATTORNEY FOR THE SIGNATORY TO THE APPLICANT

[Date]

To : Chairman
Department Procurement Committee,
NWSDB, Galle Road,
Rathmalana, Sri Lanka.

TO ALL TO WHOM THESE PRESENTS SHALL COME
(Company Name) a company duly incorporated in (Country in incorporation)
under the provisions of the Companies Act/Country legislation No..... and having its
Registered Office
at.....
(address of the office) in..... (Country).

- : SENDS GREETINGS :-

WHEREAS (Company Name) is
desirous of appointing some fit and proper person as its Attorney to manage and transact all
related works in the Pre-Qualification of Supply of Poly Ethylene pipes and fittings & to the
National Water Supply & Drainage Board in Sri Lanka.

HOW KNOW YE AND THESE PRESENTS WITNESSETH that
.....(Name and Designation
of the Legal Representative of the Company).....
.....(Company Name) (hereinafter referred to as “**the Company**”)
have made nominated and appointed by these presents do make nominate and
appoint (Name of the Attorney who signs the
application) (holder of National Identity Card bearing No. or
Passport bearing No.) of
.....(address) the said Mr.
..... (Name of the Attorney who signs the application)
(hereinafter referred to as “**the said Attorney**”) to be the Company’s true and lawful Attorney
in the Pre-Qualification of Supply of Poly Ethylene pipes and fittings to the National Water
Supply & Drainage Board in Sri Lanka to act for the Company and on behalf of the Company
and in the name of the Company or otherwise for all and each and every or any of the following
purposes.

1. To sign and/or execute all such applications, forms and/or documents on behalf of the Company to participate in pre-qualification of Manufacturers for supply of Polyethylene pipes and fittings to the National Water Supply & Drainage Board, Sri Lanka and to represent the company for this purpose.
2. To execute any agreement involving to this effect to make any application to the concerned authorities in the National Water Supply & Drainage Board, Sri Lanka for

the purposes of obtaining any approvals, permits and/or consents as may be required for the pre-qualification Supply of Poly Ethylene pipes and fitting manufacturer.

- 3. This power of attorney shall, remain valid until the pre-qualification of Manufacturers for supply PE pipes & fittings to the National Water Supply & Drainage Board; and
- 4. This power of attorney shall in all respects interpreted in accordance with, and governed by, the laws applicable in (Country of Manufacture)

IN WITNESS WHERE OF(Company Name) has affixed its Common Seal hereto and to two others of the same tenor and date as these presents at(Place) on this (day) of.....(month) in the year(year).

Specimen signature of the Attorney (Applicant)

The Common Seal of the Company

.....

was affixed hereto in the presence of Date.....

..... (Signature)

..... (Name of the Managing Director/
Authorized person as specified in the Article of Association)

..... (Position)

Witnesses

1. Name Signature

2. Name Signature

I (Name of Notary Public/Solicitor)
of(Address) in the
.....(Country) Notary Public/Solicitor do hereby certify and attest that the
foregoing instrument having been duly read over and explained by me the said Notary to the
within named executants(Name of Attorney)
.....(Position) of(Address) respectively who are known
to me and who have caused the Common Seal to be affixed hereto and whom have signed
illegibly in the presence of(Name of witnesses)
.....(Address) who have signed

illegibly respectively the subscribing witnesses hereto both of whom are also known to me and the same was signed by the said executants also by the said witnesses and by me the said Notary in my presence and in the presence of one another all being present together at the same time at(Place) on this(day) of(Month) in the year(20.....).

AND I further certify and attest that the Original of this instrument bears one stamp to the value of Rs.....

DATE OF ATTESTATION

WHICH I ATTEST

.....20.....

NOTARY PUBLIC

FORM XV

**MANUFACTURER'S TECHNICAL SUPPORT TO THE LOCAL AGENT
IN CASE OF ANY DEFECTS IDENTIFIED**

Specify the Technical support and free materials to the local agent in case of defects identified.

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.

The above details are true and correct

.....
Signature of the Manufacturer

SECTION 6

SPECIFICATIONS

*(Add the specification from NWSDB website under the
“Restricted Links”)*