

Board Circular No..... /2012

All Addl. General Managers,  
Deputy General Managers,  
Project Directors,  
Secretary to the Board of Management,  
Asst. General Managers,  
Managers/Chief Engineers/Chief Accountants,  
Chemists/Sociologists,  
Other Heads of Divisions including  
OICs

**Use of Tapping Machines in giving Service Connections**

It has been noticed that pipe fitters in most occasions do not use Tapping Machine when providing Service Connections. This will lead to leakage from the service connections contributing to high NRW.

In order to overcome this situation, it is the responsibility of the Operational and relevant Project Staff to aware the pipe fitters regarding the importance of using Tapping Machine when providing Service Connections. The operational and relevant Project Staff must ensure that adequate number of Tapping Machines are made available for this purpose and also that awareness programmes and necessary training for pipe fitters are arranged in consultation with AGM (MPD&T).

You are here by instructed to take immediate actions to use Tapping Machines when providing Service Connections.



**General Manager**

- CC : 01. Chairman  
02. Vice Chairman  
03. Working Director  
04. DGM (Audit)  
05. AGM (MPD&T)