**MINUTES OF THE STANDARD BIDDING DOCUMENT REVIEW COMMITTEE**

**MEETING NO. 08/2014**

**Venue** : Addl.GM (Sewerage) Office

**Date** : 06-10-2014

**Time**  : 1.30 p.m

**Present**

1. Eng. G.A. Kumararathna - Addl. GM (Sew) - Chairman
2. Eng. K.R. Dewasurendra - Addl. GM (WSP) - Member
3. Eng. (Mrs) K.T.P. Fernando - DGM (PC) - Member
4. Eng. R.H. Ruvinis - DGM(P & D) - Member
5. Mrs. A.P.S. de Silva - DGM (Costing) - Member
6. Eng. M. Abeysekara - AGM (M&E-Services) - Member
7. Eng. U.C. Pathiranage - AGM (P&D-Doc) - Member
8. Eng. R.A.A. Ranawaka - AGM (T&C) - Member
9. Eng. S.S.S. Vipulanandan - AGM (Procurement & Contract) - Member
10. Eng. (Mrs) D.S.P.R.D. Premachandra - CE (P&D-Doc) - Secretary
11. Eng. (Mrs) K. I. Perera - Eng. (Doc)

**Absent**

1. Eng. D.S.D. Jayasiriwardene - Addl. GM (S/E) - Member

**Also circulated to:**

Chairman, Vice Chairman, Working Director

General Manager

Addl. GMM (CS, P&P, Western, N/C, F, HRM)

DGM (Dev)/ (M&E), DGM (Supplies), DGMM (RSC) – [Western – C, Western N, Western S, Southern, Uva, Sab, Central, NW, NC, North, East, Production]

AGMM (P&D), Specialists

Project Directors, AGM (MPD&T)

1. **Confirmation of Minutes**
	1. **Previous minutes were confirmed.**
2. **Specifications**
	1. **Ferrules & Water Meters**

AGM (M&E Services) has forwarded the Water Meter Document and it was finalized at the SBDRC meeting with some corrections. Corrected Document was forwarded to
AGM (M&E Services). The same format of Water Meter Document to be followed for Ferrule Document also and AGM (M&E Services) to submit the Document to SBDRC.

|  |
| --- |
| AGM (M&E Services) has called tenders using new Water Meter document. Documents are under tender evaluation stage. In the Ferrule specification working pressure mentioned as 20 bars, SBDRC requested to clearly mention in the document that the test pressure as 20 bars and working pressure as 16 bars. It was decided to obtain the comments from the ferrule specification committee.The working & test pressure should be clearly mentioned in the schedule of particulars also.AGM (M&E Services) to be handed over soft copy of ferrule Document to AGM (Doc). |
| **31-10-2014** | **Action :**  **AGM (M&E Services)** |

* 1. **Revision of ICTAD Specification Water Supply Sewerage & Strom Water Drainage Works**

ICTAD has requested NWSDB to revise the specification for Water Supply & Drainage works.

Addl. GM (Sew) has pointed out to mention the topic as Water Supply &Sewerage Works. All three committees appointed to review the specification have partly completed the review.

|  |
| --- |
| All three committees have discussed the comments and the amendments are being finalized. One committee notes it has almost completed the review and SBDRC to check the completed part of the document. SBDRC has decided to add the details of sewerage pipes and sewerage materials to the specification. |
|  **31-10-2014** | **Action:** **AGM (Doc)/** **SBDRC Members** |

**3. Pre-qualification (PQ)**

**3.1 PQ of Couplings & Flange Adaptors**

Specifications for following couplings and adaptors have been prepared and circulated among SBDRC members.

* Stepped Couplings
* Couplings
* Flange Adaptors
* Couplings & flange adaptors for PE & PVC

|  |
| --- |
| (a). PQ committee discussed the specifications and comments were incorporated. PQ Committee will arrange a meeting to finalize the specification.(b). The period of prequalification of manufacturers to be made limited for two years and no new applications to be proceeded within one year. A letter to be sent to DPC stating this decision.(c). In the case of supply of defective products by the prequalified manufacturer, the issue to be referred to the special committee on contractors performance to stop issuing document. |
| **15-10-2014** | **Action:** **AGM (Doc)/ Addl. GM (S/E)** |

**3.2 PQ of PE Pipes**

SBDRC has decided to do the prequalification for PE pipes.

|  |
| --- |
| GM has appointed a new committee for prequalification of PE pipes. PQ Document was circulated to the committee members.  |
| **31-10-2014** | **Action:** **AGM (Doc)** |

**4. SLS Standards**

**4.1 a) Establishing SLS Standards for Water Fittings**

The working committee of the SLSI to consider the comments to finalize SLS Standards for water fittings and draft forwarded. A letter has been sent to SLSI requesting to keep provisions for importation of goods conforms to **BS, EN, ISO,ASTM,DIN,JIS, etc**

Few items of water fittings (Cistern/Water closets) to be standardized at the beginning and to be expanded later.

|  |
| --- |
|  1. A meeting to be scheduled for the subcommittee Chairman and the PD (GKWSP) & his assistants to discuss the main concerns.
2. Agreement was reached with the SLSI / Department of Imports & Export Controls / Department of Trade Tariff & Investment Policy / Consumer Affairs Authority / Sri Lanka Customs to obtain interim measures to control importation of substandard Cistern/Water closets to Sri Lanka. A gazette to be issued by the Treasury. This should be followed up with Mr. Sarath Gamini.

Inform Mr. Sarath Gamini to follow up the works. |
| **15-11-2014** | **Action:** **Addl. GM(S/E)/PD (GKWSP)** | **Follow up:****AGM (Doc)** |

**4.2 Draft of Sri Lanka Standards for Potable Water**

 **i) SLS 614 Part 1-Physical and Chemical Requirements**

 **ii) SLS 614: Part 2 : 1983 – Bacteriological Requirements**

NWSDB has sent a letter inquiring the legal validity of the SLS standard and requesting 5 years grace period for the implementation of the new standards until improvement of NWSDB schemes are done.

|  |
| --- |
| 1. This issue to be taken up at the staff meeting.
2. A board paper to be submitted to the Board of Directors seeking advice if the water treatment plants cannot achieve the quality parameters specified in the revised SLS standard. After obtaining comments from Regional DGMM on the new SLS 614 the non-achievable parameters to be highlighted.
3. Revised version of the SLS standard has already been issued. It was circulated among all relevant DGMM for comments of water quality parameters specially manganese and practical possibility of following it. After the response a note to be sent to DPC.

In the revised SLS standard, nitrate concentration is very high compare with WHO standard. Decided to obtain the views of the Chief of Laboratories and get an appointment with SLSI to discuss the matter to use nitrate concentration in WHO for NWSDB purposes.A technical report is to be submitted to the board of directors to inform that some water quality parameters mentioned in revised SLS is not suitable for drinking water purposes after the discussion with SLSI.Chief Chemist has prepared a report compiling the comments of RSC Chemists. A summary report to be prepared. |
| **15-10-2014** | **Action:** **a) Addl. GM (WSP)** **b) AGM (Doc) / Addl. GM (S/E)**  |

**5 Issues in SBD’s**

**5.1** **New Specifications for** **Supply of GRP pipes & Supply & Lay of GRP pipes for water and sewer applications.**

 Three committees to be appointed to prepare three SBD’s for the following:

1. Supply of GRP pipes & fittings
2. Supply & Laying of GRP pipes & fittings for water applications.
3. Supply & Laying of GRP pipes & fittings for sewer applications.

|  |
| --- |
| Three committees were appointed and specifications to be submitted. Relevant standards were given. Need to expedite the works. |
| **31-10-2014** |  **Action:** **AGM (Doc)**  |

**5.3 SBD for “RFP for Construction, Supply & Laying and Commissioning of Water Supply/ Sewerage Scheme for Local Bank funding”**

 AGM (Doc) has explained that requirement of preparation SBD from the draft ‘RFP for Construction, Supply and Laying’ Document for Local Bank Funding Project.

|  |
| --- |
| The draft document has been completed and to be circulated among SBDRC members.  |
| **30-10-2014** | **Action:** **AGM (Doc)**  |

**5.4 SBD for “RFP for Design, Construction, Supply & Laying and Commissioning of Water Supply/ Sew Scheme for Local Bank funding”**

 DGM (P&D) has explained the immediate requirement of preparation Design and Build SBD for Local Bank Funding Project.

|  |
| --- |
| The draft document has been completed and to be circulated among SBDRC members.  |
| **30-10-2014** | **Action:** **AGM (Doc)**  |

**6. Other Issues**

**6.1 Commissioning & Testing of Meters on Project Test Bench**

As per the MPC decision on the tender for water meters, work shop test bench was calibrated and the certificate obtained. The Kandy test bench yet to get the calibration certificate.

As per the decision taken at the tender board, all the test benches to be calibrated and certified by the SGS. The accreditation shall be obtained from SLAB subsequently.

Under the process of testing of imported goods in par with the new SLS standards for procurement of quality goods, the GKWSP Laboratory and Head Office Laboratory to get accreditation to proceed with the water meter testing to facilitate the testing of water meters without any delay.

AGM (M&E-Services) stated that Machine is being repaired by Turkish manufacture.

|  |
| --- |
| Necessary actions to be taken to calibrate and obtain the accreditation for the GKWSP test bench in order to use it for water meter testing including calibrations. Calibration should be completed before handing over to the O&M section. Inform Mr Sarath Gamini to arrange calibration of the instrument and accredite in every year. |
| **30-10-2014** | **Action :**  **AGM (M&E Services)** |

**6.2 Database for Trained Plumbers updated by Greater Kandy Water Supply Project**

Greater Kandy Water Supply Project has updated a Data base for plumbers in island wide and they have already trained 23 NWSDB officials including Engineers, Engineer Assistant and Training Officers in each Region as Trainers of the plumbers.

|  |
| --- |
| Informed PD (GKWSP) to prepare an advertisement for the GM’s signature to register plumbers in NWSDB. Advertisement was published in the News Papers. Board paper was approved. Prepare a database of applied plumbers.Request the education qualification, training certificates, experience records, ect… in the application. Registry for plumbers to be maintained. Details to be obtained from Mr. Sarath Gamini, PD (GKWSP). |
| **31-10-2014** | **Action :**  **PD (GKWSP)** |

**6.3 Draft SLS Specification for Ordinary Portland Cement.**

Sri Lanka standard has published a draft specification for Ordinary Portland Cement and open it for public comments. Copies were circulated among SBDRC members for their comments.

|  |
| --- |
| Need to study the previous and new standard. Contact with Mr. Liyanage to get the changes of the standard. |
| **31-10-2014** | **Action :**  **AGM (Doc)** |

**6.4 PE pipes manufacturers by S-Lon Lanka (Pvt) Ltd**

DGM (PC) discussed about the PE pipes manufacturers by S-Lon Lanka (Pvt) Ltd,.

|  |
| --- |
| PQ Committee had discussion with Bureau-Veritas and informed the S-Lon Lanka (Pvt) Ltd to submit type test certificates too issued with Factory approval certificate to accept them as Product Conformity Certificate.Received both Type Test and Factory Approval Certificates. A letter for accepting certificates was already issued to M/S S-Lon Lanka in this regard. |
| **15-10-2014** | **Action :**  **DGM (PC) /AGM (Doc)** |

**6.5 Domestic preferences for Local PE pipes manufacturers**

As it has been taken decision to promote local PE industry by the NWSDB, it is necessary to give Domestic Preference to local PE pipe manufacturers to compete their productions with the foreign manufacturers.

|  |
| --- |
| Check with NPA guidelines and include a clause to Domestic Preference. However product should conform to the specifications. |
| **31-10-2014** | **Action :**  **AGM (Doc)** |

**6.6 Add a new clause to Instructions to Bidders to adjust BOQ Rates according to the discounted price**

According to the requested made by Addl. GM (WSP), when contractor gives discount during the bidding they argue that those discounted rates are applicable only for the quantities mentioned in the BOQ. Committee discussed and decided that those discounted rates shall be applicable for extra works where quantity exceeds the BOQ quantity to carry out works according to the drawings.

|  |
| --- |
| Include a clause into the Instructions to Bidder. Add in the BOQ as “Discount if any according to the Clause No……” |
| **15-10-2014** | **Action :**  **AGM (Doc)** |

**6.7 Change the Pre-shipment Inspection clause in Condition of Contracts**

It is mentioned in clause of pre-shipment inspection of the General condition of contracts as “The Contractor shall arrange for minimum of two Engineers for pre-shipment”. This can be interpreted in different ways by the bidders and cost it accordingly.

|  |
| --- |
| Remove ‘minimum’ from the clause and add to BOQ “Add for cost of pre-shipment inspection for 2 Engineers as per the clause no…….” and also to be corrected in the relevant clause in the condition of contracts. |
| **31-10-2014** | **Action :**  **AGM (Doc)** |

  **Annex1**

 **PROGRESS OF SBD PREPARATION COMMITTEES**

**As at 06-10-2014**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sr** **No.**  | **Key** | **Title** | **Progress** | **Action by / Date** | **Present****Status** |
| 01 | D17 | SBD for Supply & Delivery of Gunmetal Ferrules | The same corrections for Water Meter Document to be incorporated and one tender to be called from this document before uploading to the web.Corrections will be made after calling tender. | AGM(M&E-Services) 31-10-2014 |  |
| 02 | S15 | Specification for Supply of GRP Pipes, Fittings for Water & Sewerage Applications | Committees appointed as below;Mrs. K.T.P. Fernando, DGM (PC) - Chairman Mr. U.C. Pathiranage - AGM (P&D-Doc) Mrs. K.P.P. Dharmasena - CE (P&D- Sewerage) | DGM (PC) 31-10-2014 |  |
| 03 | S16 | Specification for Supply & Laying of GRP & Fittings for Sewerage Applications | Committees appointed as below;Mr. S.G. Jayawardene, DGM (Sewerage) - Chairman Mr. G.G. Sudarsan - CE (P&D-Sewerage) Mrs. H.P.L.D. Buddhika - Eng. (P&D-Sewerage) | DGM (Sewerage)31-10-2014 |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sr** **No.**  | **Key** | **Title** | **Progress** | **Action by / Date** | **Present****Status** |
| 04 | S17 | Specification for Supply & Laying of GRP Pipes, Fittings for Water Applications. | Committees appointed as below;Mr. K.W. Premasiri, DGM (North) - Chairman Mr. D.P.M. Chandana - Project Manager (GPOBA) Mrs. Renuka Gurusinghe – Eng. (P&D-C,N)  | DGM (North)31-10-2014 |  |
| 05 | D9 | Reviewing of Particular conditions /Employer’s Requirement of FIDIC Plant Design & Built SBD  | To be done by the previous committee as below;Mr. D.S.D. Jayasiriwardene, Addl. GM (S/E)- Chairman Mr. K.R. Devasurendra - Addl. GM (WSP)Mr. Mangala Abeysekara – AGM (M&E Services)Mr. K.J.V.A. Perera – DGM (East)Mr. K.W.Premasiri – DGM (North)Mr. U.C. Pathiranage - AGM (P&D-Doc) Mrs. Srima De Silva – DGM (Costing) | Addl. GM (S/E)31-10-2014 |  |

**Outstanding SBDs/Specifications**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S.No.** | **Key** | **Title**  | **% Completion** | **Activity** | **Target Date of the Activity** |
| **SBDs**  |  |
| 1 |  | PQ document for Couplings and Flanged Adapters  | 98% | \* 3 | 15-10-2014 |
| 2 | D17 | Document for Ferrules  | 100% | \* 3a | 31-10-2014 |
| 3 | D9 | Reviewing of Particular conditions /Employer’s Requirement of FIDIC Plant Design & Built SBD | 15% | \* 2 | 31-10-2014 |
| **Specifications** |  |
| 4 | - | ICTAD Specifications for Water Supply, Sewerage and Strom Water Drainage Works | 80% | \* 1 | 31-10-2014 |
| 5 | S15 | Specification for Supply of GRP Pipes, Fittings for Water & Sewerage Applications | 5% | \* 2 | 31-10-2014 |
| 6 | S16 | Specification for Supply & Laying of GRP & Fittings for Sewerage Applications | 5% | \* 2 | 31-10-2014 |
| 7 | S17 | Specification for Supply & Laying of GRP Pipes, Fittings for Water Applications. | 5% | \* 2 | 31-10-2014 |

***Note :***

\*1 - Documents to be submitted to the SBDRC.

\*2 - Works are in progress

 \*3 -Comments of the PQ committee to be accommodated & sent for T& C for calling of applications.

\*3a – Same corrections to be done and test once in bidding.