**MINUTES OF THE STANDARD BIDDING DOCUMENT REVIEW COMMITTEE**

**MEETING NO. 01/2014**

**Venue** : Addl.GM (Sewerage) Office

**Date** : 12-02-2013

**Time**  : 01.00 p.m

**Present**

1. Eng. G.A. Kumararathna - Addl. GM (Sew) - Chairman
2. Eng. K.R. Dewasurendra - Addl. GM (CS) - Member
3. Eng. (Mrs) K.T.P. Fernando - DGM (PC) - Member
4. Eng. R.H. Ruvinis - DGM(P & D) - Member
5. Mrs. A.P.S. de Silva - DGM (F) - Member
6. Eng. M. Abeysekara - AGM (M&E-Services) - Member
7. Eng. U.C. Pathiranage - AGM (P&D-Doc) - Member
8. Eng. R.A.A. Ranawaka - AGM (T&C) - Member
9. Eng. S.S.S. Vipulanandan - AGM (Procurement & Contract) - Member
10. Eng. (Mrs) M. L. Wijesinghe - Eng. (Doc)

**Absent**

1. Eng. D.S.D. Jayasiriwardene - Addl. GM (S/E) - Member

**Also circulated to:**

Chairman, Vice Chairman, Working Director

General Manager

Addl. GMM (WSP, P&P, Western, N/C, F, HRM)

DGM (Dev)/ (M&E), DGM (Supplies), DGMM (RSC) – [Western – C, Western N, Western S, Southern, Uva, Sab, Central, NW, NC, North, East, Production]

AGMM (P&D), Specialists

Project Directors, AGM (MPD&T)

1. **Confirmation of Minutes**
   1. **Previous minutes were confirmed subject to the following amendment.**

**5.1 a) Establishing SLS Standards for Water Fittings**

A letter from the Director General of Department of Trade & Investment Policy was tabled under the subject of “Introduction of National Sub-Headings for the HS Codes for the water fittings & accessories”, but not discussed at the meeting.

1. **Specifications** 
   1. **Ferrules & Water Meters**

AGM (M&E Services) has forwarded the Water Meter Document and it was finalized at the SBDRC meeting with some corrections. Corrected Document was forwarded to   
AGM (M&E Services) and also it was uploaded to the web. The same format of Water Meter Document to be followed for Ferrule Document also and AGM (M&E Services) to submit the Document to SBDRC.

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| **15-03-2014** | **Action :**  **AGM (M&E Services)** |

* 1. **Revision of ICTAD Specification Water Supply & Drainage Works**

ICTAD has requested NWSDB to revise the specification for Water Supply & Drainage works.

All three committees appointed to review the specification have partly completed the review.

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| All three committees have discussed the comments and the amendments are being finalized. The name of the specification to be changed as “Water Supply & Sewerage works”. | |
| **30-04-2014** | **Action:**  **AGM (Doc)** |

**3. Pre-qualification (PQ)**

**3.1 PQ of Couplings & Flange Adaptors**

Specifications for following couplings have been prepared and circulated among SBDRC members.

* Stepped Couplings
* Couplings
* Flange Adaptors
* Couplings & flange adaptors for PE & PVC

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| (a). PQ committee discussed the specifications and comments to be accommodated.  (b). The period of prequalification of manufacturers to be made limited for two years and no new applications to be proceeded during that period. A letter to be sent to DPC stating this decision.  (c). In the case of supply of defective products by the prequalified manufacturer, the issue to be referred to the special committee on contractors performance. | |
| **25-03-2014** | **Action:**  **AGM (Doc)** |

**4. SLS Standards**

**4.1 a) Establishing SLS Standards for Water Fittings**

The working committee of the SLSI to consider the comments to finalize SLS Standards for water fittings and draft forwarded. A letter has been sent to SLSI requesting to keep provisions for importation of goods conforms to **BS, EN, ISO,ASTM,DIN,JIS, etc**

Since SLS tend to adopt ISO standards for PE, few items of water fittings to be standardized at the beginning and to be expanded later.

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| 1. A meeting to be scheduled for the subcommittee Chairmen and the PD(GKWSP) & his assistants to discuss the main concerns. 2. Agreement was reached with the SLSI / Department of Imports & Export Controls / Department of Trade Tariff & Investment Policy / Consumer Affairs Authority / Sri Lanka Customs to obtain interim measures to control importation of substandard water fittings to Sri Lanka. A gazette to be issued by the Treasury. | | |
| **1)**  **30-04-2014** | **Action:**  **Addl. GM(S/E)/PD (GKWSP)** | **Follow up:**  **AGM (Doc)** |
| **2)**  **30-04-2014** | **Action:**  **PD (GKWSP)** | **Follow up:**  **AGM (Doc)** |

**4.2 Draft of Sri Lanka Standards for Potable Water**

**i) SLS 614 Part 1-Physical and Chemical Requirements**

**ii) SLS 614: Part 2 : 1983 – Bacteriological Requirements**

NWSDB has sent a letter inquiring the legal validity of the SLS standard and requesting 5 years grace period for the implementation of the new standards until improvement of NWSDB schemes are done.

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| 1. Gazette the NWSDB standard for Portable water to be discussed at the staff meeting. 2. A meeting to be arranged with the Director General of SLSI to discuss the matter. | |
|  | **Action:**  **a) Addl. GM (CS)**  **b) AGM (Doc) / Addl. GM (S/E)** |

**5. Other Issues**

**5.1** **Tapping of Service Connection in Parallel with pipe laying**

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| The Sub Committee report was revised and circulated as a GM’s circular. The same to be taken up at the staff meeting. | |
| **30-03-2014** | **Action:**  **Addl. GM (S/E)** |

**5.2** **Delegation of Authority of Employer & the Engineer**

Board paper of delegation of Chairman’s authority for signing the agreements approved by the Board and a subsequent circular on this has been issued.

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| 1. Necessary changes to be done in SBD’s. 2. A sample agreement accommodating this to be prepared. | |
| **30-03-2014** | **Action:**   1. **AGM (Doc)** 2. **AGM (Procurement & Contract)** |

**5.3 New design for Clamp Saddles.**

The prototype model prepared by the Mechanical Division of the GKWSP to be demonstrated to Prof. S.D. Pathirana at the University of Peradeniya.

University to finalize the Model, PD (GKWSP) will follow up. Until then the GKWSP has forwarded a proposal on clamp saddles and test bench for comments.

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| PD (GKWSP) to do a presentation on the proposal to PVC manufacturers and the NWSDB management. | |
| **30-03-2014** | **Action :**  **PD (GKWSP)** |

**5.4 Commissioning & Testing of Meters on Project Test Bench**

As per the tender board of the MPC tender for water meters, Telawala test bench was calibrated and the certificate obtained. The Kandy test bench yet to get the calibration certificate.

As per the decision taken at the tender board, all the test benches to be calibrated and certified by the SGS. The accreditation shall be obtained from SLAB subsequently.

Under the process of testing of imported goods in par with the new SLS standards for procurement of quality goods, the GKWSP Laboratory and Head Office Laboratory to get accreditation to proceed with the water meter testing to facilitate the testing of water meters without any delay.

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| Necessary actions to be taken to calibrate and obtain the accreditation for the GKWSP test bench in order to use it for water meter testing. A visit to be arranged to Kandy with Addl. GM (Sew), Addl. GM(WSP), Addl. GM (S/E), DGM (M&E-Services) & AGM (M&E-Services). | |
| **30-03-2014** | **Action :**  **AGM (M&E Services)** |

**5.5**  **NWSDB Standard for Aluminium Sulfate for water treatment**.

The committee appointed by the DPC for look in to the critical stock situation encountered by the Board due to supply of inferior quality lime and has recommended pre-qualifying the chemical suppliers in the NWSDB. It is required to establish a standard for Alum in pre-qualification process to obtain the product conformity certificates. Due to the practical difficulty in obtaining product conformity to SLS standards for foreign manufacturers, a comparison of SLS and EU standards for Alum was tabled by AGM (Doc).

SBDRC discussed the matter and Decided to go for a suitable standard without giving optional standards for SLS 701.

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| An inspection teem to inspect the Alum manufacturers and a comprehensive report to be submitted on each parameters of all the manufacturers in order to finalize the suitable standard for Alum. | |
| **30-03-2014** | **Action :**  **AGM (Doc)** |

**5.6**  **A SBD for Supply & Installation of Aluminium Partitions.**

AGM(DOC) has informed that few sections have requested to prepare a SBD for Supply & Installation of Alumunium partitions at several occasions. A bidding document for the same has been prepared for the Supplies Section and requested the SBDRC approval to this document to a SBD for Supply & Installation of Alumunium partitions.

SBDRC approved the request of preparation of SBD.

**5.7**  **Evaluation criteria for foreign currency tenders.**

DGM (Supplies) has forward a letter (NWSDB/SS/IM/MISC/2014) requesting to change the evaluation criteria of foreign tenders by considering the Tax component in the evaluation. Further he has mentioned that if there is a vast difference in the foreign component, the taxes payable will have to be taken in to account in evaluation to find out the lowest bidder. An example evaluation also been forwarded.

The SBDRC has discussed this issue in various aspects . Since the Tax payment goes to the government and the possibility of such case is low and further the effect of the bid price if Tax is considered is not considerable, the SBDRC decided not to change the current evaluation criteria and to stick to the evaluation criteria mentioned in the bidding document.

**Annex1**

**PROGRESS OF SBD PREPARATION COMMITTEES**

**As at 19-12-2013**

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| **Sr**  **No.** | **Key** | **Title** | **Progress** | **Action by / Date** | **Present**  **Status** |
| 01 | D20 | SBD for Water Meters  Committee Chairman –  **Addl. G.M.(Sewerage)**  **Mr. G.A. Kumararathna** | The corrections incorporated in the soft copy and forwarded to AGM(M & E Services) | AGM (Doc)  15-03-2014 | uploaded to web. |
| 02 | D20 | SBD for Supply & Delivery of Gunmetal Ferrules | The same corrections for Water Meter Document to be incorporated. | AGM(M&E-Services)  15-03-2014 | Corrections to be incorporated and to be forwarded to SBDRC. |

**Outstanding SBDs/Specifications**

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| **S.No.** | **Key** | **Title** | **% Completion** | **Activity** | **Target Date of the Activity** |
| **SBDs** | | | | |  |
| 1 |  | PQ document for Couplings and Flanged Adapters | 95% | \* 3 | 30-04-2014 |
| 2 |  | Document for Ferrules | 100% | \* 3a | 30-04-2014 |
| **Specifications** | | | | |  |
| 3 | S12 | Updating Specification in Plant & Design – Build Contract for Civil and M& E Work | 85% | \*1 | 30-04-2014 |
| 4 | - | ICTAD Specifications for Water Supply, Sewerage and Strom Water Drainage Works | 80% | \* 1 | 30-04-2014 |

***Note :***

\*1 - Documents to be submitted to the SBDRC.

\*3 -Comments of the PQ committee to be accommodated & sent for T& C for calling of applications.

\*3a – Same corrections to be done and forward to SBDRC.