**MINUTES OF THE STANDARD BIDDING DOCUMENT REVIEW COMMITTEE**

**MEETING NO. 10/2013**

**Venue** : Addl.GM (Sewerage) Office

**Date** : 29-10-2013

**Time**  : 12.00 a.m

**Present**

1. Eng. G.A. Kumararathna - Addl. GM (Sew) - Chairman
2. Eng. D.S.D. Jayasiriwardene - Addl. GM (S/E) - Member
3. Eng. K.R. Dewasurendra - Addl. GM (CS) - Member
4. Mrs. A.P.S. de Silva - DGM (F) - Member
5. Eng. M. Abeysekara - AGM (M&E-Services) - Member
6. Eng. U.C. Pathiranage - AGM (P&D-Doc) - Member
7. Eng. R.A.A. Ranawaka - AGM (T&C) - Member
8. Eng. S.S.S. Vipulanandan - AGM (Procurement & Contract) - Member
9. Eng. (Mrs) M. L. Wijesinghe - Eng. (Doc)

**Absent**

1. Eng. (Mrs) K.T.P. Fernando - DGM (PC) - Member
2. Eng. R.H. Ruvinis - DGM(P & D) - Member

**Also circulated to:**

Chairman, Vice Chairman, Working Director

General Manager

Addl. GMM (WSP, P&P, Western, N/C, F, HRM)

DGM (Dev)/ (M&E), DGM (Supplies), DGMM (RSC) – [Western – C, Western N, Western S, Southern, Uva, Sab, Central, NW, NC, North, East, Production]

AGMM (P&D), Specialists

Project Directors, AGM (MPD&T)

1. **Confirmation of Minutes**
   1. **Previous minutes were confirmed.**
2. **Specifications** 
   1. **Ferrules & Water Meters**

AGM (M&E Services) has forwarded a Tender Document utilizing the new specification for Supply of Ferrules for comments. The same format of Water Meter Document has been used for this document also. This was fixed for the discussion on 30-09-2013 and the corrected document with soft copy to be handed over to the AGM (Documentation).

Therefore, corrections made to Water Meters Document are also applied here.

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| The soft copy of the corrected document to be handed over to AGM (Doc). | |
| **15-11-2013** | **Action :**  **AGM (M&E Services)** |

* 1. **Revision of ICTAD Specification Water Supply & Drainage Works**

ICTAD has requested NWSDB to revise the specification for Water Supply & Drainage works.

All three committees appointed to review the specification have partly completed the review.

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| All three committees have discussed the comments and the amendments are being finalized. | |
| **25-11-2013** | **Action:**  **AGM (Doc)** |

**3. Issues in SBDs**

**3.1 Payment of interest on delayed VAT payments for contractors.**

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| The committee has forwarded their report together with a sample Acceptance letter. The sample Acceptance Letter has been forwarded for DPC approval.   1. Bill summary and Acceptance letter to be changed accordingly. 2. A letter was sent to Secretary, Ministry of Water Supply & Drainage requesting VAT exemptions for projects more than US$ 25 Million. | |
| **28-11-2013** | **Action:**  **AGM(T&C)/ AGM (Doc)** |

**4. Pre-qualification (PQ)**

**4.1 PQ of Couplings & Flange Adaptors**

Specifications for following couplings have been prepared and circulated among SBDRC members.

* Stepped Couplings
* Couplings
* Flange Adaptors
* Couplings & flange adaptors for PE & PVC

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| (a). PQ committee to scrutinize the specifications.  (b). The period of prequalification of manufacturers to be made limited for two years and no new applications to be proceeded during that period. A letter to be sent to DPC stating this decision.  (c). In the case of supply of defective products by the prequalified manufacturer, the issue to be referred to the special committee on contractors performance. | |
| **25-11-2013** | **Action:**  **AGM (Doc)** |

**5. SLS Standards**

**5.1 a) Establishing SLS Standards for Water Fittings**

The working committee of the SLSI to consider the comments to finalize SLS Standards for water fittings and draft forwarded. A letter has been sent to SLSI requesting to keep provisions for importation of goods conforms to **BS, EN, ISO,ASTM,DIN,JIS, etc**

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| 1. A meeting to be scheduled for the subcommittee chairman and the PD(GKWSP) & his assistants to discuss the main concerns. 2. Agreement was reached with the SLSI / Department of Imports & Export Controls / Department of Trade Tariff & Investment Policy / Consumer Affairs Authority / Sri Lanka Customs to obtain interim measures to control importation of substandard water fittings to Sri Lanka. A Gazette in this regard will be issued before the Budget – 2013. Minutes of the meeting will be circulated by the PD-GKWSP. | | |
| **1)**  **15-11-2013** | **Action:**  **Addl. GM(S/E)/PD (GKWSP)** | **Follow up:**  **AGM (Doc)** |
| **2)**  **30-11-2013** | **Action:**  **PD (GKWSP)** | **Follow up:**  **AGM (Doc)** |

**5.2 Draft of Sri Lanka Standards for Potable Water**

**i) SLS 614 Part 1-Physical and Chemical Requirements**

**ii) SLS 614: Part 2 : 1983 – Bacteriological Requirements**

NWSDB has sent a letter inquiring the legal validity of the SLS standard and requesting 5 years grace period for the implementation of the new standards until improvement of NWSDB schemes are done.

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| 1. The possibility of gazette the NWSDB standard for Portable water to be checked. 2. Changing the water quality parameters other than the current SLS standards in project documents shall be avoided as much as possible and in such cases depending on the water quality of the source and considering the present treatment plant output quality the changes shall be justifiable. | |
| **30-11-2013** | **Action:**  **a), Addl. GM (CS)**  **b) All** |

**5.3 SLS for PE Pipes and Fittings (EN 12201:2011)**

A letter has been sent to SLSI requesting them to adopt SLS 12201:2011 as Sri Lankan Standard.

The SLSI has informed NWSDB by their letter No. SC/01 dated 2013-05-14 stating that they have initiated actions to develop SLS Standards for PE pipes. The drafting committee will go through EN 12201 and will decide whether to adopt EN standard or to develop SLS standard based on EN standard. Distribution pipelines upto 250 to be designed for PE pipes.

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| 1. Follow up with SLSI. 2. A circular has been issued instructing to use PE pipes & fittings up to 250 mm. | |
| **30-11-2013** | **Action:**  **AGM (Doc)** |

**6. Other Issues**

**6.1** **Tapping of Service Connection in Parallel with pipe laying**

The final report, sent to the General Manager was taken at the staff meeting and approved with comments on possibility of blocking ferrules during cleaning.

The SBDRC discussed the issue raised on the possibility of blockage of ferrules during cleaning and decided to flush the house connection with high pressure water/air prior to fixing the water meter is regularizing the Service Connection.

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| Accordingly, the Sub Committee report to be revised and to be circulated as a GM’s circular. | | |
| **30-11-2013** | **Action :**  **Addl. GM(S/E)** | **Follow Up:**  **AGM (Doc)** |

**6.2** **Delegation of Authority of Employer & the Engineer**

Board of Directors required the Attorney General’s comments for delegation of Chairman’s authority for signing the agreements.

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| A letter was sent to the Attorney General seeking advise on signing of contract agreements by Regional DGMM. Further the NWSDB legal officer has been informed of the situation to follow up. A note to the Board was sent in this regard. | |
| **30-11-2013** | **Action:**  **AGM (Doc)/ AGM (T&C)/Legal Officer** |

**6.3 New design for Clamp Saddles.**

The prototype model prepared by the Mechanical Division of the GKWSP to be demonstrated to Prof. S.D. Pathirana at the University of Peradeniya.

University to finalize the Model, PD (GKWSP) will follow up.

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| PD (GKWSP) to follow up | |
| **30-11-2013** | **Action :**  **PD (GKWSP)** |

**6.4 Commissioning & Testing of Meters on Project Test Bench**

At the tender board of the MPC tender for water meters, the MPC recommended to carry out the water meter testing at the Kandy test bench instead of the test bench at Telawala as it was not been calibrated. But both the test benches are not been calibrated and the bidders objected this recommendation. As a result, the bidders were asked to visit the Kandy test bench with a demonstration and to give their feedback at a meeting had with the NWSDB management and the bidders.

As per the decision taken at the tender board, all the test benches to be calibrated and certified by the SGS. The accreditation shall be obtained from SLAB subsequently.

Apart from this, the PD (GKWSP) to have a meeting with the Chairman NWSDB, GM and other senior members of the management to decide on the actions of outcome of the tests. Until such time, the testing of water meters shall not be carried out.

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| A meeting to be organized with Chairman, GM and other senior members of the management to decide on the action of any outcome of the tests.PD (GKWSP) has been informed on this in writing. | | |
| **30-11-2013** | **Action :**  **PD (GKWSP)** | **Follow up :**  **AGM (Doc)** |

Under the process of testing of imported goods in par with the new SLS standards for procurement of quality goods, the GKWSP Laboratory and Head Office Laboratory to get accreditation to proceed with the water meter testing to facilitate the testing of water meters without any delay.

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| The necessary actions to be taken to obtain the accreditation for the Greater Kandy Water Supply Project Laboratory for testing of water meters. | | |
| **30-11-2013** | **Action :**  **PD (GKWSP)/AGM(M&E)** | **Follow up :**  **DGM(M&E)/AGM (Doc)** |

**6.5 Allowance paid for Pre-shipment Inspections**.

AGM(DOC) has tabled a copy of the Circular No. MOFP 01/2010/01, issued by the Ministry of Finance & Planning on “Entitled Allowances on Foreign Travels and Related Expenses”.

The SBDRC discussed this and decided to get the GM’s approval and change the clauses in the SBD’s accordingly.

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| A GM’s approval was received. | |
|  | **Action :**  **AGM (Doc)** |

**Annex1**

**PROGRESS OF SBD PREPARATION COMMITTEES**

**As at 11-11-2013**

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| **Sr**  **No.** | **Key** | **Title** | **Progress** | **Action by / Date** | **Present**  **Status** |
| 01 | D20 | SBD for Water Meters  Committee Chairman –  **Addl. G.M.(Sewerage)**  **Mr. G.A. Kumararathna** | The document discussed by the SBDRC and the corrections to be incorporated. | AGM (Doc)  15-11-2013 | Corrections to be incorporated and to be uploaded to web |
| 02 | D20 | SBD for Supply & Delivery of Gunmetal Ferrules | The same corrections discussed under Water Meter Document to be incorporated. | AGM (Doc)  15-11-2013 | Corrections to be incorporated and to be uploaded to web |
| 03 |  | Specification for DI Pipes & Fittings for Sewerage Applications  Committee Chairman –  **J. K. S. Pathirana**  **AGM (P&D – Sewerage)** | The draft specification circulated among SBDRC members for comments. | AGM  (P&D – Sewerage)  30-11-2013 | Comments by the SBDRC members |

**Outstanding SBDs/Specifications**

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| **S.No.** | **Key** | **Title** | **% Completion** | **Activity** | **Target Date of the Activity** |
| **SBDs** | | | | |  |
| 1 | D20 | SBD for Water Meters ( ½” & ¾" ) | 100% | \* 3a | 15-11-2013 |
| 2 |  | PQ document for Couplings and Flanged Adapters | 98% | \* 3 | 25-11-2013 |
| 3 |  | Document for Ferrules | 100% | \* 3a | 15-11-2013 |
| **Specifications** | | | | |  |
| 4 | S12 | Updating Specification in Plant & Design – Build Contract for Civil and M& E Work | 70% | \*1 | 30-11-2013 |
| 5 | - | ICTAD Specifications for Water Supply, Sewerage and Strom Water Drainage Works | 50% | \* 1 | 30-11-2013 |
| 6 |  | Specification for DI Pipes & Fittings for Sewerage Applications | 90% | \*2 | 30-11-2013 |

***Note :***

\*1 - Documents to be submitted to the SBDRC.

\*2 – SBDRC members to comment on the draft.

\*3 - DI PQ committee to review the specification and to be sent to T&C Section for calling Applications for Pre-Qualifications.

\*3a – SBDRC comments to be included and uploaded to NWSDB web.