AGM(Doc)/…………………….

.04.2022

***(Letter No. 03)***

Ambassador,

Embassy of Sri Lanka,

………...

Excellency

**Verification of Certificates**

National Water Supply & Drainage Board (NWS&DB), Sri Lanka is in the process of Pre-qualifying the below mentioned Manufacture to purchase goods for our business.

Therefore, please make necessary arrangements to authenticate the following certificates/documents submitted by the manufacturer M/s. ……………………………….. at …………………………………………. …………………………………………..*(address)* for Supply of ……………………………………. ……………………………

*(Name)*

* …………………….
* ……………………
* ……………………

Your assistant and cooperation in this regard is greatly appreciated.

Please acknowledge the receipt of this email.

Yours faithfully,

**National Water Supply & Drainage Board**

**Assistant General Manager**

**(Planning & Designs - Documentation)**

CC : 1. Addl. GM (P&P) - for your information please

 2. DGM (P&D) - for your information please