**Pre-qualification requirement of DI Pipes and Fittings**

**Pipe Manufacturer :**

**Fitting Manufacturer :**

**Local Agent** :

**Rubber Ring :**

| **No** | **Description of the Requirement** | **Yes/No** | **Validity period** | **Details/**  **Description** | **Remarks** |
| --- | --- | --- | --- | --- | --- |
| **1** | **General details required** |  |  |  |  |
| (a) | Duly completed forms, together with files prepared in one original and one duplicate shall be submitted.  Two such files shall clearly mark “**ORIGINAL**” and “**DUPLICATE**”. |  |  |  |  |
| (b) | Duly completed and signed **Letter of Application** on company letterhead which includes the current communicating details by an Authorized person of the manufacturer. *(FORM I)* |  |  |  |  |
| (c) | **Power of Attorney** authenticated by, a notary public, a person duly authorized by law in that behalf, or any court, Judge, Magistrate and certified by the Ambassador or High Commissioner or other diplomatic representative of Sri Lanka in the manufacturer’s country. *(FORM XIV)* |  |  |  |  |
| (d) | A certified copy of its certificate of Incorporation and Memorandum of **Articles of Association** certified by the Ambassador or High Commissioner or other diplomatic representative of Sri Lanka in the manufacturer’s country. |  |  |  |  |
| (e) | **Local Accredited Agency Agreement** between Manufacturer and Local Accredited Agent attested by any court Judge, Magistrate and certified by the Ambassador or High Commissioner or other diplomatic representative of Sri Lanka in the manufacturer’s country. (*and certified by the Ambassador or High Commissioner or other diplomatic representative of the manufacturer’s country in Sri Lanka)* |  |  |  |  |
| (f) | **Business Registration** Certificate of incorporation certified by any court Judge, Magistrate and certified by the Ambassador or High Commissioner or other diplomatic representative of Sri Lanka in the manufacturer’s country. *(the Ambassador or High Commissioner or other diplomatic representative of relevant manufacturer’s country in Sri Lanka)* |  |  |  |  |
| (g) | Duly completed ‘Details of **Local Accredited Agent’** *(FORM VIII)* |  |  |  |  |
| (h) | Duly fill the General Information (*FORM II)* |  |  |  |  |